



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>ST. VINCENT PALLOTTI COLLEGE</b>
• Name of the Head of the institution		<b>DR. KULDEEP DUBEY</b>
• Designation		<b>PRINCIPAL</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>07712283334</b>
• Mobile no		<b>9826515377</b>
• Registered e-mail		<b>pallotti.college@gmail.com</b>
• Alternate e-mail		<b>kuldeep.dubey05@gmail.com</b>
• Address		<b>LODHIPARA KAPA</b>
• City/Town		<b>RAIPUR</b>
• State/UT		<b>CHHATTISGARH</b>
• Pin Code		<b>492004</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>AFFILIATED</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>
• Financial Status		<b>Self-financing</b>

• Name of the Affiliating University	<b>PANDIT RAVISHANKAR SHUKLA UNIVERSITY</b>				
• Name of the IQAC Coordinator	<b>Dr. Pooja Rathi</b>				
• Phone No.	<b>07712283334</b>				
• Alternate phone No.	<b>07712283334</b>				
• Mobile	<b>9039293094</b>				
• IQAC e-mail address	<b>pallotti.college@gmail.com</b>				
• Alternate Email address	<b>rathipooja.08@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=51&amp;PageName=AQAR%20Reports">https://www.stvincentpallotticollege.org/college.aspx?pageid=51&amp;PageName=AQAR%20Reports</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.stvincentpallotticollege.org/College.aspx?pageid=223&amp;PageName=Academic%20Calendar&amp;topicid=259">https://www.stvincentpallotticollege.org/College.aspx?pageid=223&amp;PageName=Academic%20Calendar&amp;topicid=259</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>--</b>	<b>2003</b>	<b>21/03/2003</b>	<b>20/03/2008</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.31</b>	<b>2015</b>	<b>03/03/2015</b>	<b>02/03/2020</b>
<b>Cycle 3</b>	<b>B++</b>	<b>2.92</b>	<b>2021</b>	<b>03/11/2021</b>	<b>02/11/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>16/03/2013</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. The college offers a variety of certificate programs aimed at skill enhancement and professional development. These include courses in Computer Hardware and Maintenance, Excel and Advanced Excel, First Aid and Rehabilitation in Sports, and Sports Injury Management. Other offerings cover practical skills such as Self Defence Training, Tally Workshop, and creative disciplines like Theatre Art, Fine arts and Craft. Additionally, the programs focus on strategic and communication skills with courses like Strategic Management in a Changing World and Effective Communication in Business Organizations. 2. The college has organized two Faculty Development Programs (FDPs) focused on advancing academic expertise. The first FDP, titled "Advanced Research Techniques in Intellectual Property Rights (IPR)", provided faculty with in-depth knowledge of modern research methodologies related to IPR, enhancing their understanding of this critical area of law and innovation. The second FDP, on the "Use of AI in Teaching, Learning, and CO-PO Attainment Calculations", equipped faculty with the tools to integrate Artificial Intelligence in educational processes, enabling more efficient learning management and precise assessment of Course Outcomes (CO) and Program Outcomes (PO). Both programs aimed at strengthening faculty skills to align with current trends in research and education. 3. . The college implemented several</p>		

initiatives to promote extension programs. The Extension Committee, along with the NCC, NSS, and Red Ribbon Clubs, organized various activities aimed at contributing to the social development of the community. 4. The college has also signed six Memorandum of Understanding (MOUs) and four collaborations with different educational institutions and industrial institutes to facilitate the sharing of academic resources. 5. In an effort to enhance teaching effectiveness, more number of smart boards were installed in classrooms. In addition to this, the college took various steps to promote a cleaner and greener environment, including conducting academic, energy, and green audits.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Preparation of the Academic Calendar	At the beginning of each academic session, the IQAC in coordination with the departments prepare their academic calendars. This planning is conducted in accordance with the affiliating University and department of Higher Education. The University provides the syllabus, a list of recommended textbooks, and the assessment scheme for both internal and external marks. The Head of Department (HOD) allocates the teaching hours based on subject selection and faculty expertise and discusses the distribution with the Principal. Each faculty member then prepares a teaching plan for the entire semester/session, aligned with the department's academic calendar.
Preparation for NEP 2020	The college is actively working towards motivating faculty members for the successful implementation of the National Education Policy (NEP) by organizing training sessions.

	<p>These sessions for teachers and students were organized to familiarize them with the key elements of NEP 2020. These sessions covered a wide range of topics, including the flexible curriculum structure, skill development opportunities, and interdisciplinary learning. The training was conducted on platforms such as MMTTC (Malviya Mission Teacher Training Centre), which provided an interactive space for many of our faculty members to learn, engage, and grow in line with NEP guidelines.</p>
Planning and Execution of Certificate Courses	<p>To equip students with specialized knowledge and skills for their future careers, all departments at the college offered Certificate Courses. A total of 10 certificate and value-added courses were conducted, with over 500 students participating. These courses were designed to provide students with a competitive advantage and enhance their professional credibility.</p>
Enhancing ICT and Smart Classrooms	<p>The effective integration of technology in education motivates students, makes lessons more engaging, and revitalizes teachers by introducing new skills and teaching methods. It also helps students grasp complex concepts more clearly. In this digital age, the college has expanded its ICT classrooms and installed digital tools such as Wi-Fi facilities, more smart boards etc. to enhance teaching</p>

	effectiveness and support innovative learning methodologies.
MOUs and Collaborations	<p>The IQAC, in collaboration with the Research Committee, facilitated the signing of six Memoranda of Understanding (MOUs). These agreements were established between St. Vincent Pallotti College and Kalinga University, Raipur; Rajshree Mahila Swasthya Samooh; BSSS College, Bhopal; CAPS Institute of Tally; St. Vincent Pallotti College of Engineering and Technology, Nagpur and the Department of Management at SIDI Raipur. College has Collaboration with various institutions like Akanksha School for Children with Special needs, Holy Cross H.S. School, Kapa, Holy Cross H.S. School, Byron Bazar etc. Seminars and workshops were organized to foster academic and research collaboration among these institutions.</p>
Extension Activities	<p>Extension activities are essential in higher education as they help bridge the gap between academia and the real world. These initiatives connect students, faculty, and institutions with communities, industries, and societal needs. The college is dedicated to meet the needs of the local community and surrounding areas. It has adopted Khaprabhatti School and organized numerous development activities. The Charity and Extension Committee, in collaboration with the NCC, NSS</p>

	<p>units, and Red Ribbon Club successfully carried out various programs, including a blood donation camp, Seed balls making and donation, Swachh Bharat Abhiyaan, and more.</p>
Academic, Energy, and Green Audits	<p>The college regularly conducts Academic, Energy, and Green Audits to assess its overall performance and sustainability. The Green Audit is an ongoing process to evaluate the college's environmental impact, resource utilization, and adherence to environmental regulations. The Academic Audit aims to encourage departments and programs to review their educational quality processes, focusing on faculty activities that ensure, assure, and continually improve the quality of teaching and learning. Additionally, the college conducts an annual Energy Audit, which provides a comprehensive record of electricity consumption and assesses energy efficiency.</p>
Feedback Collection and Analysis	<p>To address student's performance, progress, and grievances, each department collects feedback. This feedback provides valuable insights, allowing for necessary adjustments. Additionally, feedback is gathered from key stakeholders, including alumni, employers, and parents, to assess progress and gauge alignment with the college's objectives. Management takes necessary actions after critical analysis of the feedback</p>

	collected. Understanding the perceptions and expectations of these stakeholders is crucial for effective process of evaluation.				
Preparation for the 4th Cycle of NAAC	The IQAC of the college held regular discussions with the in charges of all seven criteria to outline preparations for the upcoming 4th cycle of the NAAC. In line with NAAC guidelines, committees were instructed to strengthen their operations and organize activities aimed at enhancing both student development and the overall growth of the college.				
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> <tr> <td>Vidya Protsahan Sangh</td><td>25/01/2025</td></tr> </table>	Name	Date of meeting(s)	Vidya Protsahan Sangh	25/01/2025	
Name	Date of meeting(s)				
Vidya Protsahan Sangh	25/01/2025				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <tr> <th>Year</th><th>Date of Submission</th></tr> <tr> <td>2023-24</td><td>07/02/2025</td></tr> </table>	Year	Date of Submission	2023-24	07/02/2025	
Year	Date of Submission				
2023-24	07/02/2025				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>St. Vincent Pallotti College is permanently affiliated with Pt. Ravishankar Shukla University, Raipur, and follows the curriculum structure set by the university. As a composite institution, the college offers multiple disciplines such as Commerce, Management, Computer Science, Education, Physical Education, and Yoga. The college is willing to embrace a multidisciplinary and interdisciplinary approach in alignment with the National Education Policy (NEP), ensuring a holistic and flexible educational framework. In accordance with the Choice-Based Credit System (CBCS), the college offers courses across different disciplines, as per the</p>					



availability of resources. To ensure effective implementation of the NEP, the college is planning to organize a comprehensive training session for NEP implementation, which will focus on familiarizing faculty and staff with the key features of the policy, such as flexibility in course selection, emphasis on skill development, and integration of technology in education. In addition, the library has been enriched in accordance with NEP requirements. The college library offers a wider range of digital resources, e-books, and research materials to support interdisciplinary learning and promote self-directed study. The college faculty have attended workshops conducted by MMTTC (Malviya Mission Teacher Training Centre) to get the orientation of NEP 2020. The upcoming changes in curriculum structure such as introduction of Value added courses, Skill Development Courses etc. to be added with the Core subjects have been planned and discussed. This multidisciplinary and interdisciplinary operation, along with the ongoing training and library enhancements, underscores the college's commitment to aligning with the NEP and CBCS, ultimately aiming to provide students with a dynamic and future-ready education.

#### **16.Academic bank of credits (ABC):**

In accordance with the guidelines set by Pt. Ravishankar Shukla University, it is mandatory for all students enrolled at the university to register for the Academic Bank of Credits (ABC) for the academic year 2023-2024. The ABC system is modelled after the National Academic Depository (NAD), which serves as the foundation of ABC by securely storing students' academic data and awards. To comply with this, the college has made it mandatory for every student to obtain a NAD ID. This initiative aims to facilitate seamless student mobility across higher education institutions in India and supports the integration of skills and experiences into a credit-based system. As an affiliated institution, the college strictly adheres to the University's rules and regulations. Consequently, all students have completed their registration on the Academic Bank of Credits portal and have been assigned individual Digilocker accounts. These accounts allow students to store and access their academic certificates and mark sheets digitally, ensuring both the safety and authenticity of the documents while providing easy access anytime and anywhere. To ensure effective implementation, a Nodal In-charge was appointed to oversee the Academic Bank of Credits and underwent training to raise awareness among students. Class teachers took the lead in assisting students with the registration process on the ABC portal. Additionally, an orientation session for teachers was conducted, where a video presentation was used to explain the concept and importance of the

ABC system.

### 17.Skill development:

St. Vincent Pallotti College is committed to the holistic development of its students. To support this, students across all disciplines are offered numerous opportunities to enhance their skills through a variety of activities organized by different departments and committees. The college makes concerted efforts to strengthen students' soft skills through certificate courses and activities designed to foster personal growth. For instance, Computer Science undergraduates have the opportunity to undertake certification courses in hardware training and software testing every year. While these courses are not part of the formal curriculum, they provide students with valuable hands-on experience in key areas of their field. Innovative skill development activities, such as ALM workshops and community service initiatives, are regularly conducted. Management and Commerce students benefit from skill-building programs like workshops on Research Methodology, Entrepreneurship Skills, and Career Counselling sessions. They also gain practical exposure through industrial visits. Students of Physical Education participate in compulsory skill development sessions, including weapon training, to equip them with the latest defence techniques. To further support students' career readiness, the college offers sessions on resume writing, mock interviews, and entrepreneurial skills development through various talks and intercollegiate business and entrepreneurship events. The college has adopted several best practices to enhance skill development. These include mandatory teaching skills training for Education students, a Techno Fest organized by the Computer Science department, and a Food Fest by Department of Education to foster entrepreneurial skills. The college has provided an excellent platform for its students to gain valuable internship opportunities, ensuring they receive practical exposure and real-world experience in their respective fields. B.Ed. students get opportunity in various schools for internships, where they actively participate in teaching activities, classroom management, and lesson planning. In addition to this, students enhance their teaching abilities through a Micro-Teaching Program, which allows them to practice their skills with peers and supervisors. Management students have secured internships with prestigious organizations, gaining exposure to a wide range of industries. These include internships at: TMC Mineral Resources Pvt. Ltd., offering insights into the mineral resources industry and the complexities of resource management, BRM Corporate Consultancy Pvt. Ltd., where students gain hands-on experience in business consultancy, strategic planning, and client management,

Sampark Infoways, providing experience in information technology and digital marketing strategies, Abhishek Agarwal and Company (CA Firm), where students gain practical experience in accounting, taxation, auditing, and financial services, Life Educare, focusing on educational consulting, training, and management services, Ultratech Cement Ltd., where students learn about corporate management, operations, and sustainability practices within a large-scale manufacturing company, Jindal Steel and Power Ltd., offering exposure to operations, production management, and the steel and power industry. These internships not only provide students with crucial hands-on experience but also help them build a professional network, gain industry-specific knowledge, and develop problem-solving and leadership skills. By securing placements in such diverse sectors, students are well-prepared for future challenges and career opportunities in their chosen fields.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

St. Vincent Pallotti College began its journey toward quality education in 1995, becoming the first English-medium college in the region. However, recognizing the diverse linguistic backgrounds of its student community, the college adopted a bilingual teaching-learning approach, incorporating both English and Hindi. Hindi is a compulsory subject at the undergraduate level, and the college makes sincere efforts to cultivate students' interest in the national language. To promote Indian culture, various activities are organized to inspire students with a love for their heritage. Celebrations such as Hindi Diwas and the observance of major festivals on campus foster an environment of cultural respect and transmission of rich traditions to future generations. Emphasizing the importance of local culture and food habits, the college encourages students to engage in cultural activities such as folk dances, food fest based on the regional delicacies, music, and drama, helping them reconnect with their roots and traditions. In addition, the college conducts skill-oriented and value-based programs that prepare students to face the challenges of the modern world while nurturing an appreciation for their cultural heritage. The institution is dedicated to develop well-rounded, thoughtful, creative individuals by promoting multilingualism and the power of language in education. Life skills such as communication, cooperation, teamwork, and resilience are integrated into the learning experience. The extensive use of technology in teaching and learning helps bridge language barriers and supports educational planning and management. The college values diversity and adapts its curricula, pedagogies, and policies to respect the local context,

ensuring that education remains inclusive and accessible to all students. Equity and inclusion are fundamental principles guiding the college's educational decisions, ensuring that all students thrive in the education system. The curriculum and pedagogy are designed to foster a deep respect for fundamental duties, constitutional values, and a sense of responsibility toward one's country. The college aims to instill pride in students for being Indian—through thought, spirit, intellect, and deeds—while developing knowledge, skills, values, and attitudes. The institution also promotes a commitment to human rights, sustainable development, and global well-being, preparing students to be responsible global citizens.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

St. Vincent Pallotti College, affiliated with Pt. Ravishankar Shukla University, Raipur, is committed to the qualitative development of its students, emphasizing the achievement of meaningful outcomes through knowledge acquisition. The college offers a range of Undergraduate, Postgraduate, and Research Programs across the Faculty of Commerce, Management, Computer Science, Education, and Physical Education, all adhering to the curriculum prescribed by the affiliating university. Each department has clearly defined the learning outcomes for the courses it offers, ensuring alignment with the college's overall objectives. Beyond regular classroom instruction, the college supports Outcome-Based Education (OBE) by offering tutorial classes and a mentor-mentee system. These initiatives ensure that students are guided through a student-centered approach to learning, where course delivery and assessments are tailored to achieve specific educational outcomes. Students are made aware of course-specific outcomes through various activities, including orientation programs, classroom discussions, expert lectures, and practical sessions. The Programme Outcomes, Programme Specific Outcomes, and Course Outcomes are designed in accordance with the university's curriculum and are shared with stakeholders through the college website. These outcomes focus on developing a range of student skills, including basic life skills, vocational skills, intellectual abilities, and interpersonal skills, contributing to their holistic development. Few initiatives supporting OBE include: Management Aptitude Development Program by BSSS Bhopal: This program focuses on enhancing the management skills of students, providing them with practical insights into business environments. It aims to improve their decision-making abilities, leadership skills, and strategic thinking, aligning with industry demands and enhancing employability. Workshop on Communication Skills and Personality Development: Recognizing the importance of

effective communication and a strong personality in today's professional world, the college conducts workshops that help students refine their interpersonal skills, public speaking, and overall confidence. Certificate Course by Tally Caps for Commerce Students: The college offers a specialized certificate course in collaboration with Tally Caps. This program equips students with computational skills such as Tally and accounting to enhancing their employability prospects and bridging the gap between academic learning and industry requirements. TET Preparation Test Series: college organizes a TET (Teacher Eligibility Test) preparation test series, providing targeted practice and valuable insights into the test structure. This series helps students assess their strengths and areas for improvement, increasing their chances of success in the competitive exams. Skill Development for Placement: The college also places strong emphasis on providing training in resume building, interview techniques, aptitude testing, and other essential skills. These initiatives ensure that students are well-prepared to enter the workforce and secure placements in reputed organizations. The college implements a robust evaluation system, which includes remedial teaching for slow learners. These sessions offer additional support to help students grasp fundamental concepts and improve their academic performance. At the same time, learning opportunities for advanced learners are provided through extra assignments, advanced courses, and research opportunities, ensuring that high-performing students are constantly challenged and engaged. These initiatives contribute to a comprehensive Outcome-Based Education approach that not only focuses on academic excellence but also prepares students with the practical skills and industry knowledge.

## **20.Distance education/online education:**

The college has embraced distance education/online education to ensure continuous learning, offering a range of e-resources that support both students and faculty. This approach has significantly enhanced the flexibility and accessibility of education, aligning with modern learning trends and ensuring that students remain engaged, regardless of their physical location. A key best practice at the institution for online education is the maintenance of dedicated YouTube channels for both the college and individual departments. These channels feature video lectures, Power Point presentations, and question banks for various subjects. Some faculty members also have their personal YouTube channels to deliver curriculum content. Key initiatives supporting distance and online education include: E-Books and E-Resources: The College Library and Departments provide students with access to a wide range of e-books



and e-resources in form of INFLIBNET, ensuring that they have digital access to textbooks, research papers, and supplementary materials. These resources are available through the online portal, enabling students to study at their own pace and convenience. To assist students preparing for the Teacher Eligibility Test (TET), the department of education has introduced a Google Forms-based practice test series. This allows students to practice, receive instant feedback on their performance, and identify areas that require further attention. The system is designed to simulate the actual exam environment and improve students' exam readiness.

**QR Code for Question Paper on College Website:** As part of its efforts to digitize learning resources, the college has implemented a QR code system for accessing last year's question papers. Students can easily scan the QR code available on the college website to access their previous year exam papers, making the process more efficient and tech-savvy.

**Availability of Study Material, PPTs, and Notes:** The college provides comprehensive study materials, including PPTs (PowerPoint Presentations), notes, and additional reference materials on online platform. These resources complement traditional classroom learning and offer students the flexibility to study at their convenience, ensuring they have all the tools needed for success.

**Use of Smartboards and E-Pathshala:** In line with the goal of enhancing the teaching-learning experience, the college integrates smartboards into classroom teaching. This interactive technology helps faculty deliver lessons in a dynamic way, making learning more engaging and effective. Additionally, E-Pathshala, a digital platform, is utilized for accessing various e-resources, including lectures, instructional videos, and digital assignments, further enhancing the online learning experience. These measures demonstrate the college's commitment to leveraging technology to facilitate distance and online education, offering students and faculty the flexibility, resources, and tools needed to succeed in the digital age.

## Extended Profile

### 1.Programme

1.1

190

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **980**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **50**Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **348**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **31**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **32**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	190
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	980
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	50
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	348
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	31
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



3.2	32
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	9909946
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure the effective curriculum delivery through a well-planned process the following measures are taken:

- By following the prescribed syllabus and timelines given by affiliating University, the College ensures that students are well-prepared to meet the academic challenges and opportunities presented by their respective fields of study.
- Regular Research and Faculty Development Programs are organized for teachers to stay abreast of the latest knowledge and methodologies.
- Teachers actively participate in various University bodies, contributing to curriculum reviews, assessment, and evaluation.
- Enriched with the Smart Classrooms, a blended approach is used for curriculum delivery. Unit-Tests are conducted on regular basis, students are provided with sufficient study materials.

- Quizzes, group discussions, special lectures, educational excursions, and industry visits are used to enhance classroom instruction.
- Tutorial/remedial classes are provided to assist students who may need additional help. This is further enhanced by a well-implemented mentor-mentee program, ensuring personalized guidance for students.
- The IQAC diligently monitors the feedback to ensure adherence to quality standards and continuous improvement.
- Institution also promotes awareness among students on critical issues like gender equality and environmental sustainability, preparing them to become socially responsible individuals.
- The college provides a variety of certificate programs designed to enhance students' professional engagement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.stvincentpallotticollege.org">https://www.stvincentpallotticollege.org</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar that details educational, extracurricular, and co-curricular events is created annually to correspond with the University's timetable. It is distributed to students via social media groups, notice boards, and the college website. This calendar is closely adhered to in order to comply with Continuous Internal Evaluation (CIE):

We are dedicated to cultivating a culture of continuous assessment among our faculty. This approach serves as an early warning system, highlighting areas where students may need improvement. Methods of continuous evaluation include class tests, quizzes, active participation in discussions, model examinations, and mock viva all aimed at reinforcing concepts taught in class. Innovative modes of assessment are incorporated in the form of projects, field work, workshops, presentations, assignments, etc. Students receive advance notice of assessment dates, and provisions are made for those with valid reasons to reschedule assessments. Internal assessment marks are regularly communicated to students, and faculty members provide additional support to those needing assistance, helping them enhance both their grades and

comprehension. Students are encouraged and taught to think critically by fostering participative approach. Furthermore, teachers collaborate with department heads, sharing modular plans to synchronize teaching schedules and ensure all courses are completed on time.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=223&amp;PageName=Academic%20Calendar">https://www.stvincentpallotticollege.org/college.aspx?pageid=223&amp;PageName=Academic%20Calendar</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

535

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**St. Vincent Pallotti College integrates essential crosscutting issues in following domains:**

**Professional Ethics:** The college emphasizes professional ethics through courses like Principles of Management, Professional Practices, Organizational Behavior, and Values and Ethics.

Additionally, induction programs focus on values, ethics, self-confidence, and personality development.

**Gender Sensitization:** Gender sensitization activities are organized, emphasizing women's rights and equality, fostering discussions, presentations, and seminars to enhance awareness and dignity. The institution ensures equal opportunities for all students and staff, promoting a culture of respect and inclusivity.

**Environment and Sustainability:** The college focuses on environmental education through compulsory environmental studies and practical activities like tree planting and water conservation. Initiatives such as rainwater harvesting, Environment Day, and solar power generation contribute to a sustainable campus environment.

**Human Values:** Courses like Universal Human Values and Professional Practices are included in the curriculum to instill moral and ethical principles. Activities like Hindi Diwas, Kargil Diwas and Constitution Day celebrations enrich students' understanding of national values.

**Institutional Initiatives:** Specialized cells and committees, such as the women's cell, cultural committee, and charity cell, continuously work to improve human values among students and staff. The college's NCC unit instills moral, disciplinary, patriotic, and ethical ideals among its pupils.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

32

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

462

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback">https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback">https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

980

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution's primary goal is to cater the needs of all learners enrolled, which is achieved by identifying the students

as a slow and advance learner based on measurable criteria set by various departments. Essential steps are initiated to facilitate the learning process of identified students.

Identification of advance and slow learners:

1. Academic performances in their assessments and university examination.
2. Interest and interaction in class.
3. Participation in various scholastic and co-scholastic activities.
4. Feedback from stakeholders.
5. Identification of any physical/ personal /psychological issues through counseling session.

Programs for slow learners:

1. Academic support by conducting Remedial session.
2. Encouraging classroom participation.
3. Opportunities in various activities.
4. Providing simplified learning materials.
5. Extended Library use and providing extra books.
6. Counsel students to overcome learning anxiety and encourage a mindset to progress.

Program for Advance learners:

1. Allocating advance assignments/projects that involves high order thinking.
2. Involving in mentoring peers, leading study groups and participating in departmental initiatives.
3. Encouraging participation at University/State/ National level.
4. Exposure in research area- Seminar, Workshop, Quiz etc.



5. Guiding for various competitive exams.

6. Access to research journals and advance study materials.

7. Institutional scholarship.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/163_729_2.2.1%20Activities%20Conducted%20for%20Advanced%20and%20Slow%20Learners.pdf">https://www.stvincentpallotticollege.org/Content/163_729_2.2.1%20Activities%20Conducted%20for%20Advanced%20and%20Slow%20Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
980	30

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution aims to encourage our students to discover, experience and empower by providing meaningful learning experiences for divergent students. For holistic development of students, opportunities are provided to join and represent in several committees and clubs in alignment with NEP 2020.

**Experiential learning methods** - Experiential learning emphasizes learning through experience, reflection and application in real world contexts. These methods are based on the assumption that students learn best through active engagement.

Following methods are used:

- Research based projects
- ICT applications
- Industrial visits

- Field Visit
- Internship & Training Program
- Participation in Government Surveys

Participatory Learning Methods - Participative learning involves active engagement

of students in the learning process through collaboration and interaction. It also takes

into account the learner's abilities, interest , age and experiences.

Methods used are:

- Participation in club activities.
- Important Day Celebration.
- NCC &NSS activities.
- Certificate courses.
- Workshops.
- Sports competition.
- Yoga Classes.
- Skill Development programs.
- Extension and outreach program.
- Exhibition.
- Role play and Nukkad Natak

Problem Solving methods - Problem solving methodologies focus on developing

critical thinking and analytical skills by engaging students in identifying, analyzing and solving complex problems.

Some of the methods are:

- Field based Project / assignment.
- Research activities.
- Group discussion.
- Case study.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/164_729_2.3.1%20Student%20Centric%20Methods.pdf">https://www.stvincentpallotticollege.org/Content/164_729_2.3.1%20Student%20Centric%20Methods.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers integrate Information and communication technology (ICT) in their teaching practices to support, and optimize learning of students. Various ICT enabled tools and efficient technology have been used to bring effectiveness in teaching learning process.

Following ICT practices have been implemented in the institution to enhance learning outcome:

- The college management supports by providing numerous ICT tools and other ICT facilities for effective teaching- learning.
- Wide range of ICT tools including computers, interactive white board, digital pad, online platforms and internet- based resources are used for effectiveness in teaching.
- Teachers use multimedia presentation, video lesson, PowerPoint presentations, interactive simulations to simplify the concepts in a visually appealing manner as per the learning styles and abilities of students.
- Teachers are trained to use various AI tools like Sci space, Gamma to make their lesson more interactive, improving attention and participation of students.
- Students are empowered by enriching their learning materials like N- list for e-books and e - journals ,and other online materials to update their content regularly.
- Online meets, google forms, google classrooms, online display of question paper and question banks are important feature of ICT based teaching -learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

274

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college thrives for creating a mechanism of assessment process that is transparent and robust in terms of frequency and mode.

Internal assessment is conducted in following waysto check the learning outcomes of students.

- Unit test
- Assignment
- Project work
- Community activities
- Seminars and workshops

## - Pre-University exams

### Mechanism of Internal assessment

- Academic calendar aligning with affiliating university, and in consultation with heads of department is prepared well in advance and displayed in website.
- Internal assessment guidelines, including assessment criteria are shared with the students at the beginning of the academic session.
- The examination committee monitors and conducts internal assessment during the complete session and is designed efficiently to check and report the periodic performance of the student.
- Answer sheets of internal examination is shared with the students and the assessment related grievances are addressed.
- The attendance record is a part of internal assessment maintained by each department.
- All records and data bank of students with reference to attendance of students in internal examination, question papers, valued answer sheets, summary of mark sheets is well maintained by the teachers for academic monitoring and audit.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/166_729_2.5.1.%20Mechanism%20of%20Internal%20Assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode..pdf">https://www.stvincentpallotticollege.org/Content/166_729_2.5.1.%20Mechanism%20of%20Internal%20Assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode..pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-organized grievances redressal mechanism that provides platform for harmonious Student - teacher relationship by bridging the communication gap and providing an environment for students where they can express their grievances freely.

To address all the issues related to examinations, following measures are taken by the institution:

- Grievances redressal committee is constituted with members including faculty, administrative staff and student representatives.
- Clear policies and procedures of the grievances redressal process is communicated to the students at the beginning of the academic session.
- Grievances are reviewed by the committee members to determine its validity. Revaluation or rechecking of answer scripts, correction of mark entry errors etc, are resolved.
- Records related to grievances, their resolution , and feedback is maintained and updated timely.
- Efforts are made to acknowledge the grievances and resolve it within seven to ten days.
- Grievances related to the absence in the internal examination is also accepted and provision for Retests are given for the students.
- Institution also ensures the grievances related to the University Examination, and is addressed swiftly and rectified by the examination in-charges in coordination with the office staff of the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/167_729_2.5.2%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-bound%20and%20efficient..pdf">https://www.stvincentpallotticollege.org/Content/167_729_2.5.2%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-bound%20and%20efficient..pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is a self- financed minority institute affiliated to Pt. Ravishankar Shukla University, offering 9 programmes, highly preferred by students and in accordance with societal needs. Our institution focuses on Objective Based Education, that strives to create and foster a learning environment that enables participants to be leaders who are sensitive to the societal needs. The program learning goals are well stated and communicated in following ways.

- The Syllabus of each program is framed by the Board of Studies of affiliating University. At the commencement of academic year, each department prepares Program Outcomes (POs), Program Specific outcome (PSOs) and Course Outcomes (COs) in alignment with affiliating university and also takes into consideration the broad contours of the vision and mission of the college.
- The POs, PSOs, and COs are displayed on the college website.
- The college also ensures that these POs, PSOs, and COs are communicated to the students in the orientation program.
- Each subject teacher makes sure that students are well informed of their course outcomes.
- Besides these, the activities and the entire experiences received during the program revolves around the educational outcomes, which continuously communicates the POs, PSOs and COs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stvincentpallotticollege.org/Content/10_128_Discipline.pdf">https://www.stvincentpallotticollege.org/Content/10_128_Discipline.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution assess the students continuously throughout the session with the help of well - planned assessment schedule that checks the progress of students in various domains. The college implements following mechanism for evaluating learning outcomes of students:



- All the subject teachers prepare Semester-Wise/Annual Evaluation Reports.
- Internal Examination Committee analyzes evaluation reports of results.
- The CO is assessed through internal examination and final examination at the end of semester/Year.
- The question for the examination are prepared in line with COs and the attainment is assessed from the marks obtained.
- The attainment of CO is calculated by taking into consideration the marks obtained in internal assessment and final examination.
- Computing all CO attainments enables the assessment of PO attainment.
- The level of attainment of each CO is compared with the predefined targets, and if not attained, then the course incharge takes necessary steps for improvement.
- Co-curricular activities like seminars, workshops, projects, assignments etc, are also considered for attainment of PO and CO.
- Institute considers feedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement Committee takes the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stvincentpallotticollege.org/Content/168_729_2.6.2%20Calculation%20of%20Attainment%20of%20Programme%20outcomes%20and%20Course%20outcomes.pdf">https://www.stvincentpallotticollege.org/Content/168_729_2.6.2%20Calculation%20of%20Attainment%20of%20Programme%20outcomes%20and%20Course%20outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

342

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=224&amp;PageName=Annual%20Reports">https://www.stvincentpallotticollege.org/college.aspx?pageid=224&amp;PageName=Annual%20Reports</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.stvincentpallotticollege.org/Content/169\\_729\\_2.7.1%20Student%20Satisfaction%20Survey.pdf](https://www.stvincentpallotticollege.org/Content/169_729_2.7.1%20Student%20Satisfaction%20Survey.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An institution fostering an ecosystem for innovation and knowledge transfer plays a vital role in societal and economic development. St. Vincent Pallotti College integrates various components such as research facilities, academic programs, industry collaborations, and entrepreneurial support systems to stimulate creativity and innovation. By encouraging interdisciplinary research and fostering a culture of inquiry, the institution empowers students and faculty to explore radical ideas and cope up with the dynamic world.

The institution often provides students with the variety of activities to teach various concepts in an innovative manner. The faculties also enhance themselves by getting their work patented by the Government of India. Additionally, knowledge transfer occurs through activities like management aptitude development

program, computer hardware training program, corporate chronicles, role play etc. conducted by different departments.

Moreover, ecosystem of the college emphasizes skill development and capacity building, equipping individuals with tools to navigate and contribute to a rapidly evolving world through various certificate courses. Through mentorship and networking events, the college inspires entrepreneurial ventures and the commercialization of research outcomes.

Ultimately, such an ecosystem transforms the institution into a knowledge powerhouse, fostering sustainable growth by nurturing talent and translating innovative ideas into impactful solutions for the benefit of society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/170_730_3.2.1%20INNOVATION%20ECOSYS TEM.pdf">https://www.stvincentpallotticollege.org/Content/170_730_3.2.1%20INNOVATION%20ECOSYS TEM.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**St. Vincent Pallotti College is dedicated to the holistic**

development of its students by blending academic excellence with social responsibility through impactful outreach and extension initiatives. This approach not only helps students excel academically but also instils in them a sense of civic responsibility. The college has earned numerous accolades and recognitions for its contributions to societal welfare.

Through active participation in extension activities, the college fosters creativity and develops students' innate talents. The college is highly involved in maintaining and developing its neighbourhood by various activities like conserving the nearby garden and organizing computer literacy program for the students of Khaprabhatti Govt. School which helps the children to become computer literate and ignites their interest towards computer education.

In collaboration with Green Army of Raipur (NGO), the college emphasizes environmental sustainability through initiatives such as tree plantations, garbage management and plastic-free society awareness drives. Various activities are conducted by the Extension & Charity Committee, NCC & NSS wing for developing human values in the students.

Through NCC and NSS, the college conducts various awareness campaigns, including Swachh Bharat Abhiyan, Hello Zindagi, Blood Donation and many more activities to foster belongingness in the students towards the society for its betterment.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/172_730_3.4.1%20EXTENSION%20ACTIVITIES.pdf">https://www.stvincentpallotticollege.org/Content/172_730_3.4.1%20EXTENSION%20ACTIVITIES.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2483

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### INFRASTRUCTURE

The institution takes pride in its well-developed infrastructure,



which fosters an enriching learning environment for students. The availability of modern amenities ensures a seamless academic experience.

#### CLASSROOMS

The institution is equipped with 23 well-furnished and ventilated classrooms, to enhance the teaching-learning process with the aid of technological devices as smart boards with Wi-Fi connectivity and projectors .

#### LABORATORIES

To provide experiential and practical learning, the institution houses multiple specialized laboratories. These include:

- Work Experience Laboratory - Designed to promote skill-based learning and hands-on activities.
- Psychology Laboratory - Equipped to conduct various psychological tests and assessments.
- Pedagogy Lab - A space dedicated to refining teaching methodologies.
- Management Lab - Facilitates management-based training.
- Computer Laboratories - Two well-maintained labs provide extensive computing facilities to support academic activities.

#### COMPUTING EQUIPMENT

Technology plays a crucial role in the institution's infrastructure. To support academic activities, the institution offers:

- Wi-Fi Connectivity - Ensuring uninterrupted access to digital resources.
- 70 Well-maintained Computers.
- Printers and Scanners - Essential for documentation and academic needs.
- Laptops - Available for faculty and students.

The robust infrastructure of the institution plays a pivotal role in enhancing the overall academic environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/174_731_4.1.1%20Infrastructure%20and%20Physical%20Facilitites.docx.pdf">https://www.stvincentpallotticollege.org/Content/174_731_4.1.1%20Infrastructure%20and%20Physical%20Facilitites.docx.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides the necessary facilities and support to participate in the inter-university and inter-collegiate level competitions in sports and cultural events. All the cultural events in the college are conducted on the open air stage.

#### Cultural Activities:

All socio-cultural activities including National festivals (Independence Day & Republic day); Religious festivals like Holi, Diwali, and Christmas are celebrated. Teachers' Day & Annual Function - the most attractive and popular event and Special days like Hindi divas, World Environment day etc. is also organized. Regional, linguistic and social diversities are celebrated by cultural committee and departments periodically.

#### Sports:

Annual Sports is organized every year. Ground & courts for outdoor games like Cricket, Football Basketball, Volley ball, Handball and Athletics are available to conduct the matches. Indoor games like Badminton, Table tennis and chess are also played. Institutional teams have proved their excellence in various Inter College, University and National level competitions.

#### Open Gymnasium:

The college has gymnasium facility. 10 equipment of gymnasium made available in collaboration of Municipal Corporation, Raipur.

#### YOGA:

Diploma in yoga is one of the programs provided in our college. Regular classes of Yoga are conducted on every Saturdays. The World Yoga Day is celebrated every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/175_731_4.1.2%20Facilities%20for%20Cultural,Sports,Gym,Yoga.pdf">https://www.stvincentpallotticollege.org/Content/175_731_4.1.2%20Facilities%20for%20Cultural,Sports,Gym,Yoga.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/176_731_4.1.3%20ICT%20facilities.pdf">https://www.stvincentpallotticollege.org/Content/176_731_4.1.3%20ICT%20facilities.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1521103

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is a vital hub for enriching the teaching-learning process in following ways.

- **Integrated Library Management System (ILMS):** The library operates with SOUL 3.0, a fully automated software, which was installed in 2020.
- **Automation Details:** The system ensures complete automation, enabling seamless access to essential library functions.
- **Software Version:** SOUL 3.0 is equipped with advanced features, including data entry in English, generation of useful reports, and an efficient circulation system.
- **Key Functionalities:** It allows users to search for books conveniently based on Author, Title, Publication, and Subject.
- **Additional Resources:** The library provides access to INFLIBNET, online journals, e-books, a well-equipped reference section, an accession register, an attendance register, and a supportive Wi-Fi facility.
- **All books are categorized using the Dewey Decimal Classification System.**

### Library Facilities & Activities:

- A suggestion box and display board are available to encourage student engagement.
- The library is equipped with CCTV cameras, fire extinguishers and photocopy machines.
- Additional facilities include a book bank and book reservation services for students.
- A Library Orientation Program is conducted to familiarize new students with the library's resources and services.
- Library Activities such as "Update Your Knowledge" and "Open

**Forum" are organized to promote academic engagement.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.stvincentpallotticollege.org/Content/178_731_4.2.1%20Library%20Automation%20.pdf">https://www.stvincentpallotticollege.org/Content/178_731_4.2.1%20Library%20Automation%20.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**161742**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### IT Facilities Including Wi-Fi: Updates and Enhancements

St. Vincent Pallotti College ensures that IT facilities, including Wi-Fi, remain up to date to enhance the quality of learning and administrative efficiency.

- **Frequent Upgrades:** IT infrastructure, including Wi-Fi, undergoes regular updates to meet the evolving technological needs of the campus.
- **Computer Labs:** Two well-equipped computer laboratories house 70 computers with internet access and optical fiber connectivity.
- **Wi-Fi Coverage:** Seven Wi-Fi devices with extenders ensure seamless connectivity across the campus.
- **IT Support Team:** A dedicated in-house team manages software development, hardware maintenance, networking, website updates, email solutions, and SMS services.
- **Internet Service:** The campus, including the hostel, is connected through high-speed 600 MBPS Wi-Fi, provided by BSNL, Airtel Pvt. Ltd., and Smart Link.
- **Security Measures:** High-security protocols are in place, including spam filters, antivirus software (Net Protector Total, Quick Heal), and network protection. All systems are safeguarded with NP Antivirus.
- **Additional IT Infrastructure:** The campus is equipped with biometric machines, printers, photocopiers, CCTV cameras, and scanners.
- **Library Management:** Library Management Software efficiently tracks books and journals.
- **Power Backup:** All computers have UPS backup to ensure uninterrupted operations. The institution remains committed to upgrading IT facilities, ensuring a technologically advanced learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/183_731_4.3.1%20IT%20%20facilities.pdf">https://www.stvincentpallotticollege.org/Content/183_731_4.3.1%20IT%20%20facilities.pdf</a>

#### 4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7109288

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Established Systems and Procedures for Maintainance

St. Vincent Pallotti College has a well-defined infrastructure policy that governs the maintenance and utilization of physical, academic and support facilities, ensuring their efficient management. The responsibility for upkeep is distributed among designated authorities and the college management.

- **Laboratories:** Departmental laboratories are maintained by lab assistants and technical staff, ensuring proper upkeep and functionality.
- **Library Management:** The self-sufficient library is integrated with Library Management Software, with subscriptions to E-books, E-journals (N-List), and periodicals renewed annually. Damaged books are periodically bound, and preventive measures are taken to safeguard library resources.
- **Sports Facilities:** The sports department oversees the procurement, maintenance, and inventory of sports equipment.
- **Computer and IT Maintenance:** A dedicated computer technician manages software updates, system maintenance, and antivirus protection for all lab equipment.
- **Classroom Facilities:** Smart boards and projectors enhance classroom learning. The electrician is responsible for the maintenance of lighting and ventilation systems.
- **Additional Infrastructure:** Essential amenities such as clean water, parking, CCTV security, biometric systems, photocopy machines, fire extinguishers are open gym periodically upgraded.
- **Accessibility and Guest Facilities:** The campus is equipped with guest rooms, comfort rooms and ramps for Divyangjan students, ensuring an inclusive and accessible environment.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/184_731_4.4.2%20Maintenance%20of%20Physical,%20Academic%20and%20Support%20Facilities.pdf">https://www.stvincentpallotticollege.org/Content/184_731_4.4.2%20Maintenance%20of%20Physical,%20Academic%20and%20Support%20Facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

158

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

97

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.stvincentpallotticollege.org/Content/187_732_5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%20taken%20by%20the%20institution%20include%20the%20following.pdf">https://www.stvincentpallotticollege.org/Content/187_732_5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%20taken%20by%20the%20institution%20include%20the%20following.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**482**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**482**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students constitute a major stakeholder in the institutional growth. Utilization of the support and ideas of the students is the vital requirement for the prosperity of the institute and strives to build a cordial relation and inculcate a sense of pride amongst the students.

- **Formation of Students Council:** It is formed every year as per the notification and guidelines by the affiliating university. This student council takes initiative by participating in diversified committees.
- **Representation in various committees:** Students represent in (i) Internal Quality Assurance Cell (IQAC) (ii) Anti-ragging and Discipline Committee (iii) NCC & Sports Committee (iv) Cultural Committee (v) Gender Equity Cell (iv) Library committee.
- **Representation in the NCC and Sports:** Institute has its exclusive NCC and Sports facility in which many students take initiation and participate in the different sports activities viz., inter college, inter-university, annual sports etc.,
- **Social responsibility and Charity Activities:** Students participate and execute social awareness and charitable activities like, Blood Donation camp, Marathon on World's

heart day. Students are actively involved as members of 'Green Army', an NGO dedicated to tree plantation and other eco-friendly activities as the institution also signed an MOU with the organization.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/188_732_5.3.2.%20Institution%20facilitates%20students%E2%80%99%20representation%20and%20engagement.pdf">https://www.stvincentpallotticollege.org/Content/188_732_5.3.2.%20Institution%20facilitates%20students%E2%80%99%20representation%20and%20engagement.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Institution has a vibrant Alumni Association, officially registered under the Government of Chhattisgarh Societies Registrations Act by the registration number 122202242213. This

dedicated group of former students plays a crucial role in supporting the Institution's mission and contributing to its success.

Through active involvement in guidance and counselling activities, the Alumni Association bridges the gap between academic knowledge and industry needs by providing 'Internship Opportunities'. They also offer valuable financial assistance to deserving and needy students through the "Alumni Scholarship" program, established in memory of beloved family members. This scholarship serves as a source of motivation and inspiration for recipients.

Furthermore, the Association hosts annual "Alumni Talks" where former students share insights on contemporary challenges and opportunities in the professional landscape. The Institution's 'Alumni Association' also facilitates 'Industrial Visits' to the students to equip them with practical skills and the knowledge on the industrial organizational structure.

Beyond these initiatives, the Alumni Association actively facilitates career and entrepreneurial opportunities through active participation in the 'On-Campus Placement programs' to engage the final semester students in the employment positions. It is thus the Alumni Association successfully support the graduating students, ensuring their smooth transition into the workforce.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/189_732_5.4.1-Registered%20alumni%20association.pdf">https://www.stvincentpallotticollege.org/Content/189_732_5.4.1-Registered%20alumni%20association.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Upholding the Vision and Mission of the Institution is the cornerstone of the college's governance and administration. The institutional framework operates in alignment with its Vision and Mission, with the Strategic Plan developed based on these foundational principles. The institution diligently adheres to the rules and regulations of PRS University, UGC, and other statutory bodies.

The governance structure follows a hierarchical model with the Governing Body, the Director, and the Principal at the helm. The decision-making process is both federal and collective, involving all stakeholders. Teacher representation in various bodies such as the College Council, IQAC, and other committees fosters shared responsibility and ensures cohesive functioning.

The Principal is engaged in academic matters, with further decentralization facilitated through Teachers-in-Charge (HODs) of departments. HODs, in collaboration with faculty members, plan and execute annual curricular and co-curricular activities. The institution emphasizes high-quality teaching-learning practices by adopting innovative methods. Simultaneously, students are guided toward personal growth, societal responsibilities, patriotism, and sense of global belonging.

To fulfill the social and collaborative aspects, the college organizes various extension, social, and community-based activities. By offering holistic education, the institution remains committed to its Vision of "Creation of a tolerant, equitable, enlightened, and humane society."

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=2&amp;PageName=Vision%20and%20%20Mission">https://www.stvincentpallotticollege.org/college.aspx?pageid=2&amp;PageName=Vision%20and%20%20Mission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is one of the



habitual characteristic of the institution. The IQAC plays a pivotal role in initiating and planning activities in consultation with the management, ensuring a collaborative approach to institutional growth. Different committees are formed at the beginning of the session that functions in full harmony.

A notable example is that the college hosted a one week Faculty Development Programme on 'Advanced Research technique and IPR' from 18/07/23 to 22/07/23. The goal of the FDP was to give an overview of new and advanced techniques for research works. The program brought together eminent researchers and legal experts who shared their insights into cutting-edge research methodologies and the legal frameworks surrounding intellectual property. The sessions covered topics such as advanced data analysis, research paper writing, patent filing procedures, copyright laws etc.

The successful execution of the FDP exhibited how shared governance and inclusive leadership enhance institutional practices. Topic of the FDP was decided upon by IQAC and Management with discussion with the college Research committee. Different teachers' groups were responsible for different works. This case highlights the importance of participative management, where all levels of the institution contribute in fostering a culture of excellence and innovation.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/204_738_6.1.2%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/204_738_6.1.2%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic and perspective plan is effectively deployed to achieve quality education and holistic development of students. This is evident in the structured implementation of its scholarship distribution program as an example.

The Scholarship Committee ensures a strategic and inclusive approach by awarding scholarships across five distinct categories, reflecting the institution's commitment to excellence, equity, and diversity.

1. Merit-Based Scholarships are to reward academic excellence.
2. Co-Curricular Scholarships that support individuals with exceptional talents beyond academics.
3. Christian Minority Scholarships that promotes inclusivity.
4. Economically Weaker Section Scholarships to address financial barriers, ensuring access to education for deserving students.
5. Alumni Scholarships.

In addition to the scholarship program, other key initiatives under the Strategic Plan include:

- Organizing seminars/ FDPs to promote knowledge exchange and academic growth.
- Establishing collaborative ventures through MOUs to strengthen institutional partnerships.
- Conducting extensive activities to foster experiential learning and overall student development.

These initiatives collectively demonstrate how the institution's perspective plan is effectively operationalized, promoting access to education, equity, and empowerment, thereby contributing to the holistic development of students and also uphold the institution's values of excellence, diversity, and community engagement, driving its mission of holistic education and equitable growth.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/211_738_6.2.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/211_738_6.2.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of St. Vincent Pallotti College illustrates the hierarchical structure and functional relationships within the institution, showing the distribution of roles and responsibilities across various departments and administrative units. The recruitment, service rules and institutional procedures of the College are governed by the ordinances and rules of Pt.

Ravishankar Shukla University, Raipur, Department of Higher Education and UGC .

The Governing Body (Director) is the highest decision making body of the college.

At the pinnacle of the organogram sits the Principal, who serves as the chief executive officer of the college, responsible for overall administration, academic leadership, and institutional development. The Vice-Principal supports and actively participates in administrative work.

All the Departments of the college are led by HODs and are responsible for curriculum development, faculty management, and academic quality assurance.

Supporting the academic structure are IQAC, the College Council, non-teaching staff and other members.

Faculty members, administrative staff, and support personnel constitute the broader workforce, contributing to the college's mission of providing quality education, student support, and institutional effectiveness.

The organogram of the College reflects a hierarchical yet interconnected framework designed to facilitate effective governance, academic excellence, and operational efficiency.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/College.aspx?pageid=239&amp;PageName=Committees&amp;topicid=257">https://www.stvincentpallotticollege.org/College.aspx?pageid=239&amp;PageName=Committees&amp;topicid=257</a>
Link to Organogram of the institution webpage	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=240&amp;PageName=Organogram">https://www.stvincentpallotticollege.org/college.aspx?pageid=240&amp;PageName=Organogram</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements comprehensive welfare plans for its teaching and non-teaching staff, ensuring their professional and personal well-being.

**Leave Benefits (as per University rules):** Teaching and non-teaching staff are granted casual leave and medical leave. Teaching staff can avail Research leave to participate in orientation programs, refresher courses, seminars, workshops, training sessions and Ph.D. work. Female employees are provided maternity leave, while male staff can avail paternity leave.

**Financial Benefits:** The college offers GPF with pension provisions and PF loan facilities. Faculty members are rewarded with additional increments upon achieving NET or Ph.D. qualifications. Research related registration fees are reimbursed to encourage scholarly activities.

**Support Facilities:** Children of staff receive preference in admission and fee concessions in the college as well as in schools run by sister institutions. Class IV staff are provided free uniforms, and non-teaching staff receive soft skills training and support for further qualifications.

**ICT Facilities:** The college is Wi-Fi enabled, with smart classrooms available in every department. Desktops are provided in the library and departmental offices to facilitate academic and administrative tasks.

Through these welfare measures, the college ensures a supportive environment that promotes the growth, development, and

satisfaction of its employees.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/205_738_6.3.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/205_738_6.3.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

31

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college has implemented a Performance Appraisal System for the staff to ensure continuous improvement and professional growth.

A well-structured self-appraisal form has been developed that

assesses teaching staff based on academic, co-curricular, and administrative abilities. Faculty performance is evaluated on innovative teaching methods, participation in various institutional activities like AQAR- Criteria work and other documents related to Higher Education, teamwork, mentoring quality, and involvement in research or publication work. A Departmental Academic Audit, conducted annually by the IQAC, evaluates departments on their academic plans, teaching diaries, creative teaching practices, and participation in co-curricular activities. Faculty contributions to extracurricular activities and administrative roles demonstrate their holistic commitment to the institution. Publications and scholarly endeavors further enhance the academic prestige of the college.

For non-teaching staff, performance appraisal focuses on their role in supporting academic and administrative functions. Key evaluation parameters include office etiquette, prudence, politeness, presence of mind, crisis management, behavior with students and visitors, and the ability to work independently. Their efforts are recognized and appreciated for ensuring smooth institutional functioning.

Through this system, the college fosters a culture of accountability, excellence, and recognition, motivating both teaching and non-teaching staff to contribute to the institution's overall growth and success.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/206_738_6.3.5%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/206_738_6.3.5%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

St. Vincent Pallotti College maintains financial accountability through internal and external audits, ensuring efficient utilization of funds, transparency, and accountability.

Internal Audits, overseen by the Pallotian Fathers, focus on

specific areas such as infrastructure development, maintenance of the garden, and other operational expenses. These audits verify expenditure records and assess the maintenance of facilities to ensure cost-effective management.

The external financial audit is carried out annually by Md. Arif & Co. (C.A.), a certified Chartered Accountant. These audits scrutinize financial statements, fee collections, grants, and expenditures. Emphasis is placed on compliance with statutory regulations and ensuring proper allocation of resources.

This process provides a comprehensive report to the Director, facilitating effective planning and financial tracking. Discrepancies noted during internal or external audits are discussed in joint review meetings involving the auditors and the management. Immediate corrective actions, such as clarifying expenses, revising budgetary allocations, or implementing new processes, are taken.

A detailed copy of the external audit report is maintained for record-keeping. The college accountant provides full cooperation to the audit team to ensure a smooth and seamless audit process.

This dual audit system reinforces financial discipline, resource optimization and supports the institution's long-term planning and operational efficiency.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/207_738_6.4.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/207_738_6.4.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilization and utilization of funds at St. Vincent Pallotti College are conducted systematically to ensure effective financial management and institutional growth. A yearly budget estimate is prepared by the management. Significant expenditures require approval from the governing body.

(I) Mobilization of Funds: Funds are mobilized under several categories, including:

1. Maintenance fees from students.
2. Sale of prospectuses.
3. Hostel fees.

(II) Fund Allocation: Funds are allocated under various heads such as:

1. General Fund and Provident Fund.
2. Capital Fund.
3. Endowment Fund.
4. Social Welfare Fund.
5. Scholarship Fund.
6. Funds for construction and infrastructure improvements.

(III) Utilization of Funds: Funds are utilized under these categories:

1. Recurring expenses such as salaries, bank interest, PF, and ESIC.
2. Infrastructure costs for furniture, equipment, books, and technology.
3. Student welfare through scholarships and support for co-curricular and academic activities.
4. Faculty development, research, and co-curricular initiatives.

5. Payments of Affiliation fees to University, Sports events etc.
6. Funds for maintainance of garden and other infrastructural facilities.

The budget also supports eco-friendly practices, such as bio waste management for maintaining the compost pit, garden, and medicinal plant corner, reflecting the institution's commitment to sustainability. This structured financial approach ensures the effective functioning and holistic development of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/208_738_6.4.3%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/208_738_6.4.3%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has raised quality consciousness among stakeholders and institutionalized several of its initiatives. Two major practices are as follows:**

1. IQAC has played a crucial role in institutionalizing quality assurance strategies and processes by conducting academic, environmental, energy, and green audits in every session. These audits ensure the institution maintains high academic standards while promoting sustainable and eco-friendly practices. The audit process include defining of objectives, committee formation, preparing audit checklist, inspection, analysis of the observations and preparation of comprehensive report. Feedback is provided for future actions. Regular academic audits enhance teaching-learning quality and curriculum implementation. Environmental, energy, and green audits foster resource optimization, energy efficiency, and ecological balance in campus. By integrating these processes into every session, the IQAC ensures continuous improvement and sustainability.
2. In order to strengthen the institution's research ecosystem, IQAC has organized Faculty Development Program (FDPs) on 'Advanced

Research Techniques and Intellectual Property Rights (IPR)'. These FDPs equip faculty members with research methodologies, enhancing their academic and research capabilities. Emphasizing IPR fosters innovation and intellectual property awareness, encouraging faculty to protect and commercialize their research outcomes. Through these programs, the IQAC ensures continuous professional development, empowering educators to contribute effectively to academia.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/209_738_6.5.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/209_738_6.5.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC reviews its teaching learning process in the following process-**

1. Preparation of Academic Calendar of the session that provides a baseline for the review.
2. Ensuring timely completion of syllabus as per teaching plans. Teachers' daily diaries are monitored weekly.
3. Ensuring that periodic review of students' performance is done by faculty through formative/summative assessment on continuous basis. Students with under-achievement are identified and provided with Remedial classes.
4. Ensuring that Remedial classes are conducted to improve the achievement of intended learning outcomes. This also looks forward to fill the gaps in the knowledge, understanding and application of concepts by students.
5. Motivating different departments for organizing different activities, workshops, certificate course and sports for the students for their holistic development.
6. Academic Audit- Every Department undergoes Academic Audit by IQAC at the end of the session. The IQAC provides the Departments with helpful comments based on the audit and suggests actions for improving internal quality. Departments plan for the future session according to the recommendations.

- 7. Initiation of Programmes related to professional development for both Teaching and Non-Teaching staff. This is a step to ensures continuous professional development, enhances Teaching Skills and improving Research competence.**

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/220_738_6.5.2%20ADDITIONAL%20INFO%20WORD%20corrected.pdf">https://www.stvincentpallotticollege.org/Content/220_738_6.5.2%20ADDITIONAL%20INFO%20WORD%20corrected.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.stvincentpallotticollege.org/College.aspx?pageid=224&amp;PageName=Annual%20Reports&amp;topicid=309">https://www.stvincentpallotticollege.org/College.aspx?pageid=224&amp;PageName=Annual%20Reports&amp;topicid=309</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**Following are the facilities provided for promotion of gender equity**

- Gender equity cell aims at curbing all kinds of gender-based discrimination and promote awareness and action against issues related to gender equity.
- The implementation of CCTV surveillance in college premises is done for ensuring safety, security, and discipline.
- College is fostering inclusivity and challenging stereotypes within educational frameworks by including subject like "Value Education" and "Gender, School and Society" to promote Gender Equity.
- College has Girls Hostel facilities with safe, supportive and empowering environment for female students.
- A health awareness program in college is organized by Gender Equity Cell, to promote equality and respect among students while addressing gender-specific health issues.
- International Women's Day is celebrated annually in college on March 8th to honor the achievements and contributions of women staff while advocating for gender equality and women's rights.
- A mentor-mentee program is a powerful tool fostering inclusivity and support for students of all genders.
- The availability of a sanitary vending machine in college is a progressive step toward promoting health, hygiene, and convenience for female students.
- 33% and 39% of girl student are enrolled in NCC and NSS respectively, which indicates the availability of equal opportunities for both gender.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.stvincentpallotticollege.org/Content/194_736_7.1.1%20gender%20action%20plan.pdf">https://www.stvincentpallotticollege.org/Content/194_736_7.1.1%20gender%20action%20plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.stvincentpallotticollege.org/Content/195_736_7.1.1Specific%20Facilities%20provided%20for%20Women%20N.pdf">https://www.stvincentpallotticollege.org/Content/195_736_7.1.1Specific%20Facilities%20provided%20for%20Women%20N.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy  
Biogas plant Wheeling to the Grid Sensor-

**B. Any 3 of the above**

**based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Preventive measures taken by the institution for proper management of disposal and recycle of the waste includes-**

- **Solid waste management**

College maintain a clean and sustainable campus by the systematic collection, segregation, recycling, and disposal of waste materials to reduce environmental impact. A well-organized management system is inherited by the college to ensure a cleaner campus and instills a sense of environmental responsibility among the college community.

- **Liquid waste management**

Liquid waste generated in the college is disposed through the drainage system for safeguard of environmental hygiene and sustainability on campus.

- **Biomedical waste management**

College does not run any course that would generate biomedical waste.

- **E-waste management**

E-waste corner has implemented by the college to reduce the environmental impact of e-waste, conserve valuable resources, and promote sustainable practices on campus.

- **Waste recycling system**

A waste recycling system is a structured approach to manage and reprocess waste materials to reduce environmental impact, conserve

resources, and promote sustainability. The institution has three vermin compost units that recycle the biodegradable waste generated by the college.

- Hazardous chemicals and radioactive waste management

College is cautious that no telecom tower is mounted in the range of 500 meter of the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Vincent Pallotti College provide efforts towards inclusive environment through various activities as follows

1. Institutional scholarships boost students' confidence, enhance their academic focus, and serve as an incentive for students to excel academically, fostering a culture of merit and achievement

Scholarship in different categories

- University Merit position holder
- Christian Minority students
- Economically weak students
- Students whose father is not alive
- Outstanding performance in co-curricular area
- Alumni scholarship for special achievements.

On the basis of Pre-B.Ed Exam scores, 50% students are from SCERT counseling and 50% students from Christian minority are enrolled in the Department of Education.

College Management also gives the fee concession to the deserving students on the valid criteria.

College celebrates Hindi Diwas which highlights the rich cultural and linguistic heritage of the Hindi language and emphasizes its role in national unity, communication, and education.

College organize activities like International Yoga Day, Constitution Day, Semi- Folk dance competition etc are for the

students to Sensitization about the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation.

The institute is proactively taking efforts in providing an inclusive environment for better education, economic upliftment of the needy, and set communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Major Initiative by the college regarding the constitutional obligations: values, rights, duties and responsibilities of citizens for student and employee are as follows**

- Constitution Day

College organized online Quiz to celebrate Constitution Day on 26th November 2023 to commemorate the importance of the Indian Constitution and its values

- Celebration of National Days

Celebration of National Days in a college fosters a sense of patriotism and unity among students and staff while honoring the nation's heritage.

- Plantation Drive

Planting of sapling in the campus and also distribution of plant to student.

- Cleanliness Drive

In association with 27 Battalion and Nagar Nigam our institute NCC cadet have participated in cleanliness drive

- NCC Day

NCC Day at St. Vincent Pallotti College is celebrated on 09/10/2023 with great enthusiasm and pride to honor the contributions of the National Cadet Corps in fostering discipline, leadership, and patriotism among youth.

- Punit Sagar Abhiyan

The NCC Cadets of the institution participated in a cleanliness drive near Punit Sagar to promote environmental sustainability and community awareness.

- Extension Activities

Activities adopted by college are Seed ball making and distribution, Orientation program, World heart Day , Self Defense Training, Stress Managment, International Womens' day, Health awareness etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.stvincentpallotticollege.org/Content/196_736_7.1.9%20details%20of%20activities.pdf">https://www.stvincentpallotticollege.org/Content/196_736_7.1.9%20details%20of%20activities.pdf</a>
Any other relevant information	<a href="https://www.stvincentpallotticollege.org/Content/197_736_7.1.9%20Other%20relevant%20Information%20(1).pdf">https://www.stvincentpallotticollege.org/Content/197_736_7.1.9%20Other%20relevant%20Information%20(1).pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organizes national and international commemorative days. The detailed description of activities are as follows-

- Seed ball Making and Donation

Seed ball Preparation workshop which was held on 14/08/2023 and donation was done on 24/08/2023.

- Teacher's Day Celebration

College celebrated Teachers Day every year on 5th September, to honor and encourage the faculty.

- Hindi Diwas Celebration

On 14th September activity like Chalk Art Poster making competition was organized in the college.

- World Heart Day

The college observes this day by organizing events to raise awareness about heart disease and the preventive measures for managing cardiovascular health.

- Rashtiya Ekta Diwas

On 28st October, 2023 Rashtriya Ekta Diwas, celebrated to promotes national unity and integrity

- Indian Constitution Day

The college also celebrates Constitution Day to commemorate the adoption of the Constitution by the Constituent Assembly on November 26, 1949.

- NCC Day

The fourth Sunday of November honors the National Cadet Corps' role in shaping disciplined, responsible citizens.

- Health Check - up Camp

Health Check-up Camp provides free or low-cost health screenings and consultations to promote preventive healthcare and early disease detection.

- Women's Day Celebration

The day was celebrated in the college on 7th March by the Women Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of The practice:**

**Institutional Scholarship**

**Objective of The practice:**

To adopt financial accessibility to the students and develop the potential in academic and non - academic dimensions.

**The Context**

The college support student's overcoming financial barriers to pursue their educational goals.

#### The Practice

- Scholarship is distributed under 5 criteria

Name of the Category

Maximum Number of candidates

Merit

36

Co-curricular Activities

16

Christians Minority

20

Economically Weak Class

20

Alumni Scholarship

6

Total

98

#### Evidence of Success

98 students benefitted and Rs. 3, 52,000.00 was the total amount distributed.

#### Problems Encountered and Resources Required

The College Management serves as the primary source of financial support.

**Title of the Practice:**

Learning beyond the Classroom

**Objectives of the Practice**

The focus is on fostering growth, critical thinking, practical learning, skill development, diverse perspectives, and personal progress.

**The Context**

Offering students engaging, diverse, and stimulating experiences that support their learning, while utilizing environments beyond the school setting foreducational growth.

**The Practice**

These practices provide an enriched educational experience that extends learning beyond textbooks, encouraging students to apply their knowledge in impactful ways.

**Evidence of Success**

Students' accomplishments and improved placement opportunities.

**Problems encountered and resources required****Successful execution of activities**

File Description	Documents
Best practices in the Institutional website	<a href="https://www.stvincentpallotticollege.org/Content/199_736_7.2%20Best%20practices%20in%20Institutional%20Website%20-2023%20-24.pdf">https://www.stvincentpallotticollege.org/Content/199_736_7.2%20Best%20practices%20in%20Institutional%20Website%20-2023%20-24.pdf</a>
Any other relevant information	<a href="https://www.stvincentpallotticollege.org/Content/198_736_7.2%20Any%20other%20relevant%20information%202023%20-24.pdf">https://www.stvincentpallotticollege.org/Content/198_736_7.2%20Any%20other%20relevant%20information%202023%20-24.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

St. Vincent Pallotti College stands out for its exceptional academic experience as it wide range of curricular and extra-curricular opportunities.

#### "Association with the Community"

##### Association with the Nagar Nigam

###### Punit Sagar Abhiyan

NCC Cadet participated on 09/09/2023.

##### Association with Green Army

###### Tree Plantation

Institution & Green Army organised event on 24/8/2023.

##### NCC Day

NCC Day program celebrated on 27/11/2023.

##### Weapon Training

On 19/01/2024 - NCC Cadets participated in event.

##### Charity and Extension Programme

###### 'Hello Zindagi - Say No to Drugs'

Awareness program for youth facing challenges on 31/07/2023.

##### Ayushman Card Camp

Camp was organized with association Nagar Nigam, Raipur on 19/08/2023 to 25/08/2023.

##### Sharing With Joy

On 12/01/2023, Institution with Kharabhatti Govt. Primary School organized event to promote knowledge and generosity among students.

###### 'No Polythene Abhiyaan'



On 28/04/2024, 'Nukkad Natak,' was performed by students against environmental harm.

#### World Heart Day

On 24/9/2023 Institution and MMI Hospital celebrated Heart Day.

#### Garbage Free India Campaign

On 27/09/2023 Campaign was organized on Sanitation and Hygiene, Plastic free India Awareness Program etc.

#### Health Check-up Camp

On 02/12/2023 with Narayana Hospital and Om Netralay organised camp Health.

#### Self Defence Training Workshop

Gender Equity Cell organised workshop from 05/12/ 2023 to 20/12/2023.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure the effective curriculum delivery through a well-planned process the following measures are taken:

- By following the prescribed syllabus and timelines given by affiliating University, the College ensures that students are well-prepared to meet the academic challenges and opportunities presented by their respective fields of study.
- Regular Research and Faculty Development Programs are organized for teachers to stay abreast of the latest knowledge and methodologies.
- Teachers actively participate in various University bodies, contributing to curriculum reviews, assessment, and evaluation.
- Enriched with the Smart Classrooms, a blended approach is used for curriculum delivery. Unit-Tests are conducted on regular basis, students are provided with sufficient study materials.
- Quizzes, group discussions, special lectures, educational excursions, and industry visits are used to enhance classroom instruction.
- Tutorial/remedial classes are provided to assist students who may need additional help. This is further enhanced by a well-implemented mentor-mentee program, ensuring personalized guidance for students.
- The IQAC diligently monitors the feedback to ensure adherence to quality standards and continuous improvement.
- Institution also promotes awareness among students on critical issues like gender equality and environmental sustainability, preparing them to become socially responsible individuals.
- The college provides a variety of certificate programs designed to enhance students' professional engagement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.stvincentpallotticollege.org">https://www.stvincentpallotticollege.org</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar that details educational, extracurricular, and co-curricular events is created annually to correspond with the University's timetable. It is distributed to students via social media groups, notice boards, and the college website. This calendar is closely adhered to in order to comply with Continuous Internal Evaluation (CIE):

We are dedicated to cultivating a culture of continuous assessment among our faculty. This approach serves as an early warning system, highlighting areas where students may need improvement. Methods of continuous evaluation include class tests, quizzes, active participation in discussions, model examinations, and mock viva all aimed at reinforcing concepts taught in class. Innovative modes of assessment are incorporated in the form of projects, field work, workshops, presentations, assignments, etc. Students receive advance notice of assessment dates, and provisions are made for those with valid reasons to reschedule assessments. Internal assessment marks are regularly communicated to students, and faculty members provide additional support to those needing assistance, helping them enhance both their grades and comprehension. Students are encouraged and taught to think critically by fostering participative approach. Furthermore, teachers collaborate with department heads, sharing modular plans to synchronize teaching schedules and ensure all courses are completed on time.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=223&amp;PageName=Academic%20Calendar">https://www.stvincentpallotticollege.org/college.aspx?pageid=223&amp;PageName=Academic%20Calendar</a>

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td><a href="#">View File</a></td></tr> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<b>1.2 - Academic Flexibility</b>									
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>									
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>									
<b>38</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td><a href="#">View File</a></td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>									
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>									
<b>10</b>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

535

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**St. Vincent Pallotti College integrates essential crosscutting issues in following domains:**

**Professional Ethics:** The college emphasizes professional ethics through courses like Principles of Management, Professional Practices, Organizational Behavior, and Values and Ethics. Additionally, induction programs focus on values, ethics, self-confidence, and personality development.

**Gender Sensitization:** Gender sensitization activities are organized, emphasizing women's rights and equality, fostering discussions, presentations, and seminars to enhance awareness and dignity. The institution ensures equal opportunities for all students and staff, promoting a culture of respect and inclusivity.

**Environment and Sustainability:** The college focuses on environmental education through compulsory environmental studies and practical activities like tree planting and water conservation. Initiatives such as rainwater harvesting, Environment Day, and solar power generation contribute to a

sustainable campus environment.

**Human Values:** Courses like Universal Human Values and Professional Practices are included in the curriculum to instill moral and ethical principles. Activities like Hindi Diwas, Kargil Diwas and Constitution Day celebrations enrich students' understanding of national values.

**Institutional Initiatives:** Specialized cells and committees, such as the women's cell, cultural committee, and charity cell, continuously work to improve human values among students and staff. The college's NCC unit instills moral, disciplinary, patriotic, and ethical ideals among its pupils.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

32

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

462

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback">https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback">https://www.stvincentpallotticollege.org/college.aspx?pageid=222&amp;PageName=Feedback</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year****980**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year****50**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution's primary goal is to cater the needs of all learners enrolled, which is achieved by identifying the students as a slow and advance learner based on measurable criteria set by various departments. Essential steps are initiated to facilitate the learning process of identified students.

Identification of advance and slow learners:

1. Academic performances in their assessments and university examination.
2. Interest and interaction in class.
3. Participation in various scholastic and co-scholastic activities.
4. Feedback from stakeholders.



5. Identification of any physical/ personal /psychological issues through counseling session.

Programs for slow learners:

1. Academic support by conducting Remedial session.
2. Encouraging classroom participation.
3. Opportunities in various activities.
4. Providing simplified learning materials.
5. Extended Library use and providing extra books.
6. Counsel students to overcome learning anxiety and encourage a mindset to progress.

Program for Advance learners:

1. Allocating advance assignments/projects that involves high order thinking.
2. Involving in mentoring peers, leading study groups and participating in departmental initiatives.
3. Encouraging participation at University/State/ National level.
4. Exposure in research area- Seminar, Workshop, Quiz etc.
5. Guiding for various competitive exams.
6. Access to research journals and advance study materials.
7. Institutional scholarship.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/163_729_2.2.1%20Activities%20Conducted%20for%20Advanced%20and%20Slow%20Learners.pdf">https://www.stvincentpallotticollege.org/Content/163_729_2.2.1%20Activities%20Conducted%20for%20Advanced%20and%20Slow%20Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
980	30

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution aims to encourage our students to discover, experience and empower by providing meaningful learning experiences for divergent students. For holistic development of students, opportunities are provided to join and represent in several committees and clubs in alignment with NEP 2020.

Experiential learning methods - Experiential learning emphasizes learning through experience, reflection and application in real world contexts. These methods are based on the assumption that students learn best through active engagement.

Following methods are used:

- Research based projects
- ICT applications
- Industrial visits
- Field Visit
- Internship & Training Program
- Participation in Government Surveys

Participatory Learning Methods - Participative learning involves active engagement

of students in the learning process through collaboration and interaction. It also takes

into account the learner's abilities, interest , age and experiences.

Methods used are:

- Participation in club activities.
- Important Day Celebration.
- NCC &NSS activities.
- Certificate courses.
- Workshops.
- Sports competition.
- Yoga Classes.
- Skill Development programs.
- Extension and outreach program.
- Exhibition.
- Role play and Nukkad Natak

Problem Solving methods - Problem solving methodologies focus on developing

critical thinking and analytical skills by engaging students in identifying, analyzing and solving complex problems.

Some of the methods are:

- Field based Project / assignment.
- Research activities.
- Group discussion.
- Case study.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/164_729_2.3.1%20Student%20Centric%20Methods.pdf">https://www.stvincentpallotticollege.org/Content/164_729_2.3.1%20Student%20Centric%20Methods.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers integrate Information and communication technology (ICT) in their teaching practices to support, and optimize learning of students. Various ICT enabled tools and efficient technology have been used to bring effectiveness in teaching learning process.

Following ICT practices have been implemented in the institution to enhance learning outcome:

- The college management supports by providing numerous ICT tools and other ICT facilities for effective teaching-learning.
- Wide range of ICT tools including computers, interactive white board, digital pad, online platforms and internet- based resources are used for effectiveness in teaching.
- Teachers use multimedia presentation, video lesson, PowerPoint presentations, interactive simulations to simplify the concepts in a visually appealing manner as per the learning styles and abilities of students.
- Teachers are trained to use various AI tools like Sci space, Gamma to make their lesson more interactive, improving attention and participation of students.
- Students are empowered by enriching their learning materials like N- list for e-books and e - journals ,and other online materials to update their content regularly.
- Online meets, google forms, google classrooms, online display of question paper and question banks are important feature of ICT based teaching -learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

274

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college thrives for creating a mechanism of assessment process that is transparent and robust in terms of frequency and mode.

Internal assessment is conducted in following waysto check the learning outcomes of students.

- Unit test
- Assignment
- Project work
- Community activities
- Seminars and workshops
- Pre-University exams

### Mechanism of Internal assessment

- Academic calendar aligning with affiliating university, and in consultation with heads of department is prepared well in advance and displayed in website.
- Internal assessment guidelines, including assessment criteria are shared with the students at the beginning of the academic session.
- The examination committee monitors and conducts internal assessment during the complete session and is designed efficiently to check and report the periodic performance of the

student.

- Answer sheets of internal examination is shared with the students and the assessment related grievances are addressed.

- The attendance record is a part of internal assessment maintained by each department.

- All records and data bank of students with reference to attendance of students in internal examination, question papers, valued answer sheets, summary of mark sheets is well maintained by the teachers for academic monitoring and audit.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/166_729_2.5.1.%20Mechanism%20of%20Internal%20Assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode..pdf">https://www.stvincentpallotticollege.org/Content/166_729_2.5.1.%20Mechanism%20of%20Internal%20Assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode..pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a well-organized grievances redressal mechanism that provides platform for harmonious Student - teacher relationship by bridging the communication gap and providing an environment for students where they can express their grievances freely.

To address all the issues related to examinations, following measures are taken by the institution:

- Grievances redressal committee is constituted with members including faculty, administrative staff and student representatives.

- Clear policies and procedures of the grievances redressal process is communicated to the students at the beginning of the academic session.

- Grievances are reviewed by the committee members to determine its validity. Revaluation or rechecking of answer scripts, correction of mark entry errors etc, are resolved.

- Records related to grievances, their resolution , and feedback is maintained and updated timely.
- Efforts are made to acknowledge the grievances and resolve it within seven to ten days.
- Grievances related to the absence in the internal examination is also accepted and provision for Retests are given for the students.
- Institution also ensures the grievances related to the University Examination, and is addressed swiftly and rectified by the examination in-charges in coordination with the office staff of the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/167_729_2.5.2%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-bound%20and%20efficient..pdf">https://www.stvincentpallotticollege.org/Content/167_729_2.5.2%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-bound%20and%20efficient..pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is a self- financed minority institute affiliated to Pt. Ravishankar Shukla University, offering 9 programmes, highly preferred by students and in accordance with societal needs. Our institution focuses on Objective Based Education, that strives to create and foster a learning environment that enables participants to be leaders who are sensitive to the societal needs. The program learning goals are well stated and communicated in following ways.

- The Syllabus of each programis framed by the Board of Studies of affiliating University. At the commencement of academic year, each department prepares Program Outcomes (POs), Program Specific outcome (PSOs) and Course Outcomes (COs) in alignment with affiliating university and also takes into consideration



the broad contours of the vision and mission of the college.

- The POs, PSOs, and COs are displayed on the college website.
- The college also ensures that these POs, PSOs, and COs are communicated to the students in the orientation program.
- Each subject teacher makes sure that students are well informed of their course outcomes.
- Besides these, the activities and the entire experiences received during the program revolves around the educational outcomes, which continuously communicates the POs, PSOs and COs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stvincentpallotticollege.org/Content/10_128_Discipline.pdf">https://www.stvincentpallotticollege.org/Content/10_128_Discipline.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution assess the students continuously throughout the session with the help of well - planned assessment schedule that checks the progress of students in various domains. The college implements following mechanism for evaluating learning outcomes of students:

- All the subject teachers prepare Semester-Wise/Annual Evaluation Reports.
- Internal Examination Committee analyzes evaluation reports of results.
- The CO is assessed through internal examination and final examination at the end of semester/Year.

- The question for the examination are prepared in line with COs and the attainment is assessed from the marks obtained.
- The attainment of CO is calculated by taking into consideration the marks obtained in internal assessment and final examination.
- Computing all CO attainments enables the assessment of PO attainment.
- The level of attainment of each CO is compared with the predefined targets, and if not attained, then the course incharge takes necessary steps for improvement.
- Co-curricular activities like seminars, workshops, projects, assignments etc, are also considered for attainment of PO and CO.
- Institute considers feedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement Committee takes the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stvincentpallotticollege.org/Content/168_729_2.6.2%20Calculation%20of%20Attainment%20of%20Programme%20outcomes%20and%20Course%20outcomes.pdf">https://www.stvincentpallotticollege.org/Content/168_729_2.6.2%20Calculation%20of%20Attainment%20of%20Programme%20outcomes%20and%20Course%20outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

342

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=224&amp;PageName=Annual%20Reports">https://www.stvincentpallotticollege.org/college.aspx?pageid=224&amp;PageName=Annual%20Reports</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.stvincentpallotticollege.org/Content/169\\_729\\_2.7.1%20Student%20Satisfaction%20Survey.pdf](https://www.stvincentpallotticollege.org/Content/169_729_2.7.1%20Student%20Satisfaction%20Survey.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An institution fostering an ecosystem for innovation and knowledge transfer plays a vital role in societal and economic development. St. Vincent Pallotti College integrates various components such as research facilities, academic programs, industry collaborations, and entrepreneurial support systems to stimulate creativity and innovation. By encouraging interdisciplinary research and fostering a culture of inquiry, the institution empowers students and faculty to explore radical ideas and cope up with the dynamic world.

The institution often provides students with the variety of activities to teach various concepts in an innovative manner. The faculties also enhance themselves by getting their work patented by the Government of India. Additionally, knowledge

transfer occurs through activities like management aptitude development program, computer hardware training program, corporate chronicles, role play etc. conducted by different departments.

Moreover, ecosystem of the college emphasizes skill development and capacity building, equipping individuals with tools to navigate and contribute to a rapidly evolving world through various certificate courses. Through mentorship and networking events, the college inspires entrepreneurial ventures and the commercialization of research outcomes.

Ultimately, such an ecosystem transforms the institution into a knowledge powerhouse, fostering sustainable growth by nurturing talent and translating innovative ideas into impactful solutions for the benefit of society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/170_730_3.2.1%20INNOVATION%20ECOSYSTEM.pdf">https://www.stvincentpallotticollege.org/Content/170_730_3.2.1%20INNOVATION%20ECOSYSTEM.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

**3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

St. Vincent Pallotti College is dedicated to the holistic development of its students by blending academic excellence with social responsibility through impactful outreach and extension initiatives. This approach not only helps students excel academically but also instils in them a sense of civic responsibility. The college has earned numerous accolades and recognitions for its contributions to societal welfare.

Through active participation in extension activities, the college fosters creativity and develops students' innate talents. The college is highly involved in maintaining and developing its neighbourhood by various activities like conserving the nearby garden and organizing computer literacy program for the students of Khaprabhatti Govt. School which helps the children to become computer literate and ignites their interest towards computer education.

In collaboration with Green Army of Raipur (NGO), the college emphasizes environmental sustainability through initiatives such as tree plantations, garbage management and plastic-free society awareness drives. Various activities are conducted by the Extension & Charity Committee, NCC & NSS wing for developing human values in the students.

Through NCC and NSS, the college conducts various awareness campaigns, including Swachh Bharat Abhiyan, Hello Zindagi, Blood Donation and many more activities to foster belongingness in the students towards the society for its betterment.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/172_730_3.4.1%20EXTENSION%20ACTIVITIES.pdf">https://www.stvincentpallotticollege.org/Content/172_730_3.4.1%20EXTENSION%20ACTIVITIES.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2483



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### INFRASTRUCTURE

The institution takes pride in its well-developed infrastructure, which fosters an enriching learning environment for students. The availability of modern amenities ensures a seamless academic experience.

#### CLASSROOMS

The institution is equipped with 23 well-furnished and ventilated classrooms, to enhance the teaching-learning process with the aid of technological devices as smart boards with Wi-Fi connectivity and projectors .

#### LABORATORIES

To provide experiential and practical learning, the institution houses multiple specialized laboratories. These include:

- Work Experience Laboratory - Designed to promote skill-based learning and hands-on activities.
- Psychology Laboratory - Equipped to conduct various psychological tests and assessments.
- Pedagogy Lab - A space dedicated to refining teaching methodologies.
- Management Lab - Facilitates management-based training.
- Computer Laboratories - Two well-maintained labs provide extensive computing facilities to support academic activities.

#### COMPUTING EQUIPMENT

Technology plays a crucial role in the institution's infrastructure. To support academic activities, the institution offers:

- Wi-Fi Connectivity - Ensuring uninterrupted access to digital

resources.

- 70 Well-maintained Computers.
- Printers and Scanners - Essential for documentation and academic needs.
- Laptops - Available for faculty and students.

The robust infrastructure of the institution plays a pivotal role in enhancing the overall academic environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/174_731_4.1.1%20Infrastructure%20and%20Physical%20Facilitites.docx.pdf">https://www.stvincentpallotticollege.org/Content/174_731_4.1.1%20Infrastructure%20and%20Physical%20Facilitites.docx.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides the necessary facilities and support to participate in the inter-university and inter-collegiate level competitions in sports and cultural events. All the cultural events in the college are conducted on the open air stage.

#### Cultural Activities:

All socio-cultural activities including National festivals (Independence Day & Republic day); Religious festivals like Holi, Diwali, and Christmas are celebrated. Teachers' Day & Annual Function - the most attractive and popular event and Special days like Hindi divas, World Environment day etc. is also organized. Regional, linguistic and social diversities are celebrated by cultural committee and departments periodically.

#### Sports:

Annual Sports is organized every year. Ground & courts for outdoor games like Cricket, Football Basketball, Volley ball, Handball and Athletics are available to conduct the matches. Indoor games like Badminton, Table tennis and chess are also played. Institutional teams have proved their excellence in

various Inter College, University and National level competitions.

#### Open Gymnasium:

The college has gymnasium facility. 10 equipment of gymnasium made available in collaboration of Municipal Corporation, Raipur.

#### YOGA:

Diploma in yoga is one of the programs provided in our college. Regular classes of Yoga are conducted on every Saturdays. The World Yoga Day is celebrated every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/175_731_4.1.2%20Facilities%20for%20Cultural,Sports,Gym,Yoga.pdf">https://www.stvincentpallotticollege.org/Content/175_731_4.1.2%20Facilities%20for%20Cultural,Sports,Gym,Yoga.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/176_731_4.1.3%20ICT%20facilities.pdf">https://www.stvincentpallotticollege.org/Content/176_731_4.1.3%20ICT%20facilities.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1521103

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is a vital hub for enriching the teaching-learning process in following ways.

- **Integrated Library Management System (ILMS):** The library operates with SOUL 3.0, a fully automated software, which was installed in 2020.
- **Automation Details:** The system ensures complete automation, enabling seamless access to essential library functions.
- **Software Version:** SOUL 3.0 is equipped with advanced features, including data entry in English, generation of useful reports, and an efficient circulation system.
- **Key Functionalities:** It allows users to search for books conveniently based on Author, Title, Publication, and Subject.
- **Additional Resources:** The library provides access to INFLIBNET, online journals, e-books, a well-equipped reference section, an accession register, an attendance register, and a supportive Wi-Fi facility.
- **All books are categorized using the Dewey Decimal Classification System.**

#### Library Facilities & Activities:

- A suggestion box and display board are available to encourage student engagement.
- The library is equipped with CCTV cameras, fire extinguishers and photocopy machines.
- Additional facilities include a book bank and book reservation services for students.

- A Library Orientation Program is conducted to familiarize new students with the library's resources and services.
- Library Activities such as "Update Your Knowledge" and "Open Forum" are organized to promote academic engagement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.stvincentpallotticollege.org/Content/178_731_4.2.1%20Library%20Automation%20.pdf">https://www.stvincentpallotticollege.org/Content/178_731_4.2.1%20Library%20Automation%20.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**161742**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

102

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### IT Facilities Including Wi-Fi: Updates and Enhancements

St. Vincent Pallotti College ensures that IT facilities, including Wi-Fi, remain up to date to enhance the quality of learning and administrative efficiency.

- **Frequent Upgrades:** IT infrastructure, including Wi-Fi, undergoes regular updates to meet the evolving technological needs of the campus.
- **Computer Labs:** Two well-equipped computer laboratories house 70 computers with internet access and optical fiber connectivity.
- **Wi-Fi Coverage:** Seven Wi-Fi devices with extenders ensure seamless connectivity across the campus.
- **IT Support Team:** A dedicated in-house team manages software development, hardware maintenance, networking, website updates, email solutions, and SMS services.
- **Internet Service:** The campus, including the hostel, is connected through high-speed 600 MBPS Wi-Fi, provided by BSNL, Airtel Pvt. Ltd., and Smart Link.
- **Security Measures:** High-security protocols are in place, including spam filters, antivirus software (Net Protector Total, Quick Heal), and network protection. All systems are safeguarded with NP Antivirus.
- **Additional IT Infrastructure:** The campus is equipped with biometric machines, printers, photocopiers, CCTV cameras, and scanners.
- **Library Management:** Library Management Software efficiently tracks books and journals.
- **Power Backup:** All computers have UPS backup to ensure

uninterrupted operations. The institution remains committed to upgrading IT facilities, ensuring a technologically advanced learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/183_731_4.3.1%20IT%20%20facilitie_s.pdf">https://www.stvincentpallotticollege.org/Content/183_731_4.3.1%20IT%20%20facilitie_s.pdf</a>

#### 4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7109288



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### **Established Systems and Procedures for Maintainance**

St. Vincent Pallotti College has a well-defined infrastructure policy that governs the maintenance and utilization of physical, academic and support facilities, ensuring their efficient management. The responsibility for upkeep is distributed among designated authorities and the college management.

- **Laboratories:** Departmental laboratories are maintained by lab assistants and technical staff, ensuring proper upkeep and functionality.
- **Library Management:** The self-sufficient library is integrated with Library Management Software, with subscriptions to E-books, E-journals (N-List), and periodicals renewed annually. Damaged books are periodically bound, and preventive measures are taken to safeguard library resources.
- **Sports Facilities:** The sports department oversees the procurement, maintenance, and inventory of sports equipment.
- **Computer and IT Maintenance:** A dedicated computer technician manages software updates, system maintenance, and antivirus protection for all lab equipment.
- **Classroom Facilities:** Smart boards and projectors enhance classroom learning. The electrician is responsible for the maintenance of lighting and ventilation systems.
- **Additional Infrastructure:** Essential amenities such as clean water, parking, CCTV security, biometric systems, photocopy machines, fire extinguishers are open gym periodically upgraded.
- **Accessibility and Guest Facilities:** The campus is

equipped with guest rooms, comfort rooms and ramps for Divyangjan students, ensuring an inclusive and accessible environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/184_731_4.4.2%20Maintenance%20of%20Physical,%20Academic%20and%20Support%20Facilities.pdf">https://www.stvincentpallotticollege.org/Content/184_731_4.4.2%20Maintenance%20of%20Physical,%20Academic%20and%20Support%20Facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

158

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

97

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.stvincentpallotticollege.org/Content/187_732_5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%20taken%20by%20the%20institution%20include%20the%20following.pdf">https://www.stvincentpallotticollege.org/Content/187_732_5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%20taken%20by%20the%20institution%20include%20the%20following.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**482**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**482**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**24**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students constitute a major stakeholder in the institutional growth. Utilization of the support and ideas of the students is the vital requirement for the prosperity of the institute and strives to build a cordial relation and inculcate a sense of pride amongst the students.

- **Formation of Students Council:** It is formed every year as per the notification and guidelines by the affiliating university. This student council takes initiative by participating in diversified committees.
- **Representation in various committees:** Students represent in (i) Internal Quality Assurance Cell (IQAC) (ii) Anti-ragging and Discipline Committee (iii) NCC & Sports Committee (iv) Cultural Committee (V) Gender Equity Cell (iv) Library committee.
- **Representation in the NCC and Sports:** Institute has its exclusive NCC and Sports facility in which many students take initiation and participate in the different sports activities viz., inter college, inter-university, annual sports etc.,
- **Social responsibility and Charity Activities:** Students

participate and execute social awareness and charitable activities like, Blood Donation camp, Marathon on World's heart day. Students are actively involved as members of 'Green Army', an NGO dedicated to tree plantation and other eco-friendly activities as the institution also signed an MOU with the organization.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/188_732_5.3.2.%20Institution%20facilitates%20students%E2%80%99%20representation%20and%20engagement.pdf">https://www.stvincentpallotticollege.org/Content/188_732_5.3.2.%20Institution%20facilitates%20students%E2%80%99%20representation%20and%20engagement.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Institution has a vibrant Alumni Association, officially registered under the Government of Chhattisgarh Societies Registrations Act by the registration number 122202242213. This dedicated group of former students plays a crucial role in supporting the Institution's mission and contributing to its success.

Through active involvement in guidance and counselling activities, the Alumni Association bridges the gap between academic knowledge and industry needs by providing 'Internship Opportunities'. They also offer valuable financial assistance to deserving and needy students through the "Alumni Scholarship" program, established in memory of beloved family members. This scholarship serves as a source of motivation and inspiration for recipients.

Furthermore, the Association hosts annual "Alumni Talks" where former students share insights on contemporary challenges and opportunities in the professional landscape. The Institution's 'Alumni Association' also facilitates 'Industrial Visits' to the students to equip them with practical skills and the knowledge on the industrial organizational structure.

Beyond these initiatives, the Alumni Association actively facilitates career and entrepreneurial opportunities through active participation in the 'On-Campus Placement programs' to engage the final semester students in the employment positions. It is thus the Alumni Association successfully support the graduating students, ensuring their smooth transition into the workforce.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/189_732_5.4.1-Registered%20alumni%20association.pdf">https://www.stvincentpallotticollege.org/Content/189_732_5.4.1-Registered%20alumni%20association.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**



File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Upholding the Vision and Mission of the Institution is the cornerstone of the college's governance and administration. The institutional framework operates in alignment with its Vision and Mission, with the Strategic Plan developed based on these foundational principles. The institution diligently adheres to the rules and regulations of PRS University, UGC, and other statutory bodies.

The governance structure follows a hierarchical model with the Governing Body, the Director, and the Principal at the helm. The decision-making process is both federal and collective, involving all stakeholders. Teacher representation in various bodies such as the College Council, IQAC, and other committees fosters shared responsibility and ensures cohesive functioning.

The Principal is engaged in academic matters, with further decentralization facilitated through Teachers-in-Charge (HODs) of departments. HODs, in collaboration with faculty members, plan and execute annual curricular and co-curricular activities. The institution emphasizes high-quality teaching-learning practices by adopting innovative methods. Simultaneously, students are guided toward personal growth, societal responsibilities, patriotism, and sense of global belonging.

To fulfill the social and collaborative aspects, the college organizes various extension, social, and community-based activities. By offering holistic education, the institution remains committed to its Vision of "Creation of a tolerant, equitable, enlightened, and humane society."

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=2&amp;PageName=Vision%20and%20Mission">https://www.stvincentpallotticollege.org/college.aspx?pageid=2&amp;PageName=Vision%20and%20Mission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is one of the habitual characteristic of the institution. The IQAC plays a pivotal role in initiating and planning activities in consultation with the management, ensuring a collaborative approach to institutional growth. Different committees are formed at the beginning of the session that functions in full harmony.

A notable example is that the college hosted a one week Faculty Development Programme on 'Advanced Research technique and IPR' from 18/07/23 to 22/07/23. The goal of the FDP was to give an overview of new and advanced techniques for research works. The program brought together eminent researchers and legal experts who shared their insights into cutting-edge research methodologies and the legal frameworks surrounding intellectual property. The sessions covered topics such as advanced data analysis, research paper writing, patent filing procedures, copyright laws etc.

The successful execution of the FDP exhibited how shared governance and inclusive leadership enhance institutional practices. Topic of the FDP was decided upon by IQAC and Management with discussion with the college Research committee. Different teachers' groups were responsible for different works. This case highlights the importance of participative management, where all levels of the institution contribute in fostering a culture of excellence and innovation.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/204_738_6.1.2%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/204_738_6.1.2%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic and perspective plan is effectively deployed to achieve quality education and holistic development of students. This is evident in the structured implementation of its scholarship distribution program as an example.

The Scholarship Committee ensures a strategic and inclusive approach by awarding scholarships across five distinct categories, reflecting the institution's commitment to excellence, equity, and diversity.

1. Merit-Based Scholarships are to reward academic excellence.
2. Co-Curricular Scholarships that support individuals with exceptional talents beyond academics.
3. Christian Minority Scholarships that promotes inclusivity.
4. Economically Weaker Section Scholarships to address financial barriers, ensuring access to education for deserving students.
5. Alumni Scholarships.

In addition to the scholarship program, other key initiatives under the Strategic Plan include:

- Organizing seminars/ FDPs to promote knowledge exchange and academic growth.
- Establishing collaborative ventures through MOUs to strengthen institutional partnerships.
- Conducting extensive activities to foster experiential learning and overall student development.

These initiatives collectively demonstrate how the institution's perspective plan is effectively operationalized,

promoting access to education, equity, and empowerment, thereby contributing to the holistic development of students and also uphold the institution's values of excellence, diversity, and community engagement, driving its mission of holistic education and equitable growth.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/211_738_6.2.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/211_738_6.2.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of St. Vincent Pallotti College illustrates the hierarchical structure and functional relationships within the institution, showing the distribution of roles and responsibilities across various departments and administrative units. The recruitment, service rules and institutional procedures of the College are governed by the ordinances and rules of Pt. Ravishankar Shukla University, Raipur, Department of Higher Education and UGC .

The Governing Body (Director) is the highest decision making body of the college.

At the pinnacle of the organogram sits the Principal, who serves as the chief executive officer of the college, responsible for overall administration, academic leadership, and institutional development. The Vice-Principal supports and actively participates in administrative work.

All the Departments of the college are led by HODs and are responsible for curriculum development, faculty management, and academic quality assurance.

Supporting the academic structure are IQAC, the College Council, non-teaching staff and other members.

Faculty members, administrative staff, and support personnel

constitute the broader workforce, contributing to the college's mission of providing quality education, student support, and institutional effectiveness.

The organogram of the College reflects a hierarchical yet interconnected framework designed to facilitate effective governance, academic excellence, and operational efficiency.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/College.aspx?pageid=239&amp;PageName=Committees&amp;topicid=257">https://www.stvincentpallotticollege.org/College.aspx?pageid=239&amp;PageName=Committees&amp;topicid=257</a>
Link to Organogram of the institution webpage	<a href="https://www.stvincentpallotticollege.org/college.aspx?pageid=240&amp;PageName=Organogram">https://www.stvincentpallotticollege.org/college.aspx?pageid=240&amp;PageName=Organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements comprehensive welfare plans for its teaching and non-teaching staff, ensuring their professional and personal well-being.

**Leave Benefits (as per University rules):** Teaching and non-teaching staff are granted casual leave and medical leave. Teaching staff can avail Research leave to participate in orientation programs, refresher courses, seminars, workshops, training sessions and Ph.D. work. Female employees are provided maternity leave, while male staff can avail paternity leave.

**Financial Benefits:** The college offers GPF with pension provisions and PF loan facilities. Faculty members are rewarded with additional increments upon achieving NET or Ph.D. qualifications. Research related registration fees are reimbursed to encourage scholarly activities.

**Support Facilities:** Children of staff receive preference in admission and fee concessions in the college as well as in schools run by sister institutions. Class IV staff are provided free uniforms, and non-teaching staff receive soft skills training and support for further qualifications.

**ICT Facilities:** The college is Wi-Fi enabled, with smart classrooms available in every department. Desktops are provided in the library and departmental offices to facilitate academic and administrative tasks.

Through these welfare measures, the college ensures a supportive environment that promotes the growth, development, and satisfaction of its employees.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/205_738_6.3.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/205_738_6.3.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has implemented a Performance Appraisal System for the staff to ensure continuous improvement and professional growth.

A well-structured self-appraisal form has been developed that assesses teaching staff based on academic, co-curricular, and administrative abilities. Faculty performance is evaluated on innovative teaching methods, participation in various institutional activities like AQAR- Criteria work and other documents related to Higher Education, teamwork, mentoring quality, and involvement in research or publication work. A Departmental Academic Audit, conducted annually by the IQAC, evaluates departments on their academic plans, teaching diaries, creative teaching practices, and participation in co-curricular activities. Faculty contributions to extracurricular activities and administrative roles demonstrate their holistic commitment to the institution. Publications and scholarly endeavors further enhance the academic prestige of the college.

For non-teaching staff, performance appraisal focuses on their role in supporting academic and administrative functions. Key evaluation parameters include office etiquette, prudence, politeness, presence of mind, crisis management, behavior with students and visitors, and the ability to work independently. Their efforts are recognized and appreciated for ensuring smooth institutional functioning.

Through this system, the college fosters a culture of accountability, excellence, and recognition, motivating both



teaching and non-teaching staff to contribute to the institution's overall growth and success.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/206_738_6.3.5%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/206_738_6.3.5%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

St. Vincent Pallotti College maintains financial accountability through internal and external audits, ensuring efficient utilization of funds, transparency, and accountability.

Internal Audits, overseen by the Pallotian Fathers, focus on specific areas such as infrastructure development, maintenance of the garden, and other operational expenses. These audits verify expenditure records and assess the maintenance of facilities to ensure cost-effective management.

The external financial audit is carried out annually by Md. Arif & Co. (C.A.), a certified Chartered Accountant. These audits scrutinize financial statements, fee collections, grants, and expenditures. Emphasis is placed on compliance with statutory regulations and ensuring proper allocation of resources.

This process provides a comprehensive report to the Director, facilitating effective planning and financial tracking. Discrepancies noted during internal or external audits are discussed in joint review meetings involving the auditors and the management. Immediate corrective actions, such as clarifying expenses, revising budgetary allocations, or implementing new processes, are taken.

A detailed copy of the external audit report is maintained for record-keeping. The college accountant provides full cooperation to the audit team to ensure a smooth and seamless audit process.

This dual audit system reinforces financial discipline, resource optimization and supports the institution's long-term planning and operational efficiency.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/207_738_6.4.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/207_738_6.4.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilization and utilization of funds at St. Vincent Pallotti College are conducted systematically to ensure effective financial management and institutional growth. A yearly budget estimate is prepared by the management. Significant expenditures require approval from the governing body.

(I) Mobilization of Funds: Funds are mobilized under several categories, including:

1. Maintenance fees from students.
2. Sale of prospectuses.
3. Hostel fees.

(II) Fund Allocation: Funds are allocated under various heads such as:

1. General Fund and Provident Fund.
2. Capital Fund.
3. Endowment Fund.
4. Social Welfare Fund.
5. Scholarship Fund.
6. Funds for construction and infrastructure improvements.

(III) Utilization of Funds: Funds are utilized under these categories:

1. Recurring expenses such as salaries, bank interest, PF, and ESIC.
2. Infrastructure costs for furniture, equipment, books, and technology.
3. Student welfare through scholarships and support for co-curricular and academic activities.
4. Faculty development, research, and co-curricular initiatives.
5. Payments of Affiliation fees to University, Sports events etc.
6. Funds for maintainance of garden and other infrastructural facilities.

The budget also supports eco-friendly practices, such as bio waste management for maintaining the compost pit, garden, and medicinal plant corner, reflecting the institution's commitment to sustainability. This structured financial approach ensures the effective functioning and holistic development of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/208_738_6.4.3%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/208_738_6.4.3%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has raised quality consciousness among stakeholders and institutionalized several of its initiatives. Two major practices are as follows:

1. IQAC has played a crucial role in institutionalizing quality assurance strategies and processes by conducting academic, environmental, energy, and green audits in every session. These audits ensure the institution maintains high academic standards while promoting sustainable and eco-friendly practices. The audit process include defining of objectives, committee formation, preparing audit checklist, inspection, analysis of the observations and preparation of comprehensive report. Feedback is provided for future actions. Regular academic audits enhance teaching-learning quality and curriculum implementation. Environmental, energy, and green audits foster resource optimization, energy efficiency, and ecological balance in campus. By integrating these processes into every session, the IQAC ensures continuous improvement and sustainability.
2. In order to strengthen the institution's research ecosystem, IQAC has organized Faculty Development Program (FDPs) on 'Advanced Research Techniques and Intellectual Property Rights (IPR)'. These FDPs equip faculty members with research methodologies, enhancing their academic and research capabilities. Emphasizing IPR fosters innovation and intellectual property awareness, encouraging faculty to protect and commercialize their research outcomes. Through these programs, the IQAC ensures continuous professional development, empowering educators to contribute effectively to academia.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/209_738_6.5.1%20ADDITIONAL%20INFO.pdf">https://www.stvincentpallotticollege.org/Content/209_738_6.5.1%20ADDITIONAL%20INFO.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC reviews its teaching learning process in the following**

## process-

1. Preparation of Academic Calendar of the session that provides a baseline for the review.
2. Ensuring timely completion of syllabus as per teaching plans. Teachers' daily diaries are monitored weekly.
3. Ensuring that periodic review of students' performance is done by faculty through formative/summative assessment on continuous basis. Students with under-achievement are identified and provided with Remedial classes.
4. Ensuring that Remedial classes are conducted to improve the achievement of intended learning outcomes. This also looks forward to fill the gaps in the knowledge, understanding and application of concepts by students.
5. Motivating different departments for organizing different activities, workshops, certificate course and sports for the students for their holistic development.
6. Academic Audit- Every Department undergoes Academic Audit by IQAC at the end of the session. The IQAC provides the Departments with helpful comments based on the audit and suggests actions for improving internal quality. Departments plan for the future session according to the recommendations.
7. Initiation of Programmes related to professional development for both Teaching and Non-Teaching staff. This is a step to ensure continuous professional development, enhances Teaching Skills and improving Research competence.

File Description	Documents
Paste link for additional information	<a href="https://www.stvincentpallotticollege.org/Content/220_738_6.5.2%20ADDITIONAL%20INFO%20WORD%20corrected.pdf">https://www.stvincentpallotticollege.org/Content/220_738_6.5.2%20ADDITIONAL%20INFO%20WORD%20corrected.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or**

**B. Any 3 of the above**

**international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.stvincentpallotticollege.org/College.aspx?pageid=224&amp;PageName=Annual%20Reports&amp;topicid=309">https://www.stvincentpallotticollege.org/College.aspx?pageid=224&amp;PageName=Annual%20Reports&amp;topicid=309</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Following are the facilities provided for promotion of gender equity

- Gender equity cell aims at curbing all kinds of gender-based discrimination and promote awareness and action against issues related to gender equity.
- The implementation of CCTV surveillance in college premises is done for ensuring safety, security, and discipline.
- College is fostering inclusivity and challenging stereotypes within educational frameworks by including subject like "Value Education" and "Gender, School and Society" to promote Gender Equity.
- College has Girls Hostel facilities with safe, supportive and empowering environment for female students.
- A health awareness program in college is organized by Gender Equity Cell, to promote equality and respect among students while addressing gender-specific health issues.
- International Women's Day is celebrated annually in college on March 8th to honor the achievements and contributions of women staff while advocating for gender equality and women's rights.

- A mentor-mentee program is a powerful tool fostering inclusivity and support for students of all genders.
- The availability of a sanitary vending machine in college is a progressive step toward promoting health, hygiene, and convenience for female students.
- 33% and 39% of girl student are enrolled in NCC and NSS respectively, which indicates the availability of equal opportunities for both gender.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.stvincentpallotticollege.org/Content/194_736_7.1.1%20gender%20action%20plan.pdf">https://www.stvincentpallotticollege.org/Content/194_736_7.1.1%20gender%20action%20plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.stvincentpallotticollege.org/Content/195_736_7.1.1Specific%20Facilities%20provided%20for%20Women%20N.pdf">https://www.stvincentpallotticollege.org/Content/195_736_7.1.1Specific%20Facilities%20provided%20for%20Women%20N.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Preventive measures taken by the institution for proper management of disposal and recycle of the waste includes-**

- Solid waste management

College maintain a clean and sustainable campus by the systematic collection, segregation, recycling, and disposal of waste materials to reduce environmental impact. A well-organized management system is inherited by the college to ensure a cleaner campus and instills a sense of environmental responsibility among the college community.

- Liquid waste management

Liquid waste generated in the college is disposed through the drainage system for safeguard of environmental hygiene and sustainability on campus.

- Biomedical waste management

College does not run any course that would generate biomedical waste.

- E-waste management

E-waste corner has implemented by the college to reduce the environmental impact of e-waste, conserve valuable resources, and promote sustainable practices on campus.

- Waste recycling system

A waste recycling system is a structured approach to manage and reprocess waste materials to reduce environmental impact, conserve resources, and promote sustainability. The institution has three vermin compost units that recycle the biodegradable waste generated by the college.

- Hazardous chemicals and radioactive waste management

College is cautious that no telecom tower is mounted in the range of 500 meter of the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>



<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="92 477 531 544">File Description</th><th data-bbox="539 477 1396 544">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="92 555 531 645">Geo tagged photographs / videos of the facilities</td><td data-bbox="539 555 1396 645"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 656 531 719">Any other relevant information</td><td data-bbox="539 656 1396 719"><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>			
File Description	Documents								
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>								
Any other relevant information	<a href="#">View File</a>								
<b>7.1.5 - Green campus initiatives include</b>									
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>A. Any 4 or All of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="92 1211 531 1279">File Description</th><th data-bbox="539 1211 1396 1279">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="92 1290 531 1379">Geo tagged photos / videos of the facilities</td><td data-bbox="539 1290 1396 1379"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 1391 531 1525">Various policy documents / decisions circulated for implementation</td><td data-bbox="539 1391 1396 1525"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 1536 531 1592">Any other relevant documents</td><td data-bbox="539 1536 1396 1592"><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Various policy documents / decisions circulated for implementation	<a href="#">View File</a>	Any other relevant documents	<a href="#">View File</a>	
File Description	Documents								
Geo tagged photos / videos of the facilities	<a href="#">View File</a>								
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>								
Any other relevant documents	<a href="#">View File</a>								
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>									
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>								

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**St. Vincent Pallotti College provide efforts towards inclusive environment through various activities as follows**

1. Institutional scholarships boost students' confidence, enhance their academic focus, and serve as an incentive for students to excel academically, fostering a culture of merit and achievement

#### Scholarship in different categories

- University Merit position holder
- Christian Minority students
- Economically weak students
- Students whose father is not alive
- Outstanding performance in co-curricular area
- Alumni scholarship for special achievements.

On the basis of Pre-B.Ed Exam scores, 50% students are from SCERT counseling and 50% students from Christian minority are enrolled in the Department of Education.

College Management also gives the fee concession to the deserving students on the valid criteria.

College celebrates Hindi Diwas which highlights the rich cultural and linguistic heritage of the Hindi language and emphasizes its role in national unity, communication, and education.

College organize activities like International Yoga Day, Constitution Day, Semi- Folk dance competition etc are for the students to Sensitization about the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation.

The institute is proactively taking efforts in providing an inclusive environment for better education, economic upliftment of the needy, and set communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional

obligations: values, rights, duties and responsibilities of citizens

Major Initiative by the college regarding the constitutional obligations: values, rights, duties and responsibilities of citizens for student and employee are as follows

- Constitution Day

College organized online Quiz to celebrate Constitution Day on 26th November 2023 to commemorate the importance of the Indian Constitution and its values

- Celebration of National Days

Celebration of National Days in a college fosters a sense of patriotism and unity among students and staff while honoring the nation's heritage.

- Plantation Drive

Planting of sapling in the campus and also distribution of plant to student.

- Cleanliness Drive

In association with 27 Battalion and Nagar Nigam our institute NCC cadet have participated in cleanliness drive

- NCC Day

NCC Day at St. Vincent Pallotti College is celebrated on 09/10/2023 with great enthusiasm and pride to honor the contributions of the National Cadet Corps in fostering discipline, leadership, and patriotism among youth.

- Punit Sagar Abhiyan

The NCC Cadets of the institution participated in a cleanliness drive near Punit Sagar to promote environmental sustainability and community awareness.

- Extension Activities

Activities adopted by college are Seed ball making and distribution, Orientation program, World heart Day , Self Defense Training, Stress Managment, International Womens' day,

**Health awareness etc.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.stvincentpallotticollege.org/Content/196_736_7.1.9%20details%20of%20activities.pdf">https://www.stvincentpallotticollege.org/Content/196_736_7.1.9%20details%20of%20activities.pdf</a>
Any other relevant information	<a href="https://www.stvincentpallotticollege.org/Content/197_736_7.1.9%20Other%20relevant%20Information%20(1).pdf">https://www.stvincentpallotticollege.org/Content/197_736_7.1.9%20Other%20relevant%20Information%20(1).pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution actively celebrates and organizes national and international commemorative days. The detailed description of activities are as follows-**

- Seed ball Making and Donation

Seed ball Preparation workshop which was held on 14/08/2023 and donation was done on 24/08/2023.

- Teacher's Day Celebration

College celebrated Teachers Day every year on 5th September, to honor and encourage the faculty.

- Hindi Diwas Celebration

On 14th September activity like Chalk Art Poster making competition was organized in the college.

- World Heart Day

The college observes this day by organizing events to raise awareness about heart disease and the preventive measures for managing cardiovascular health.

- Rashtiya Ekta Diwas

On 28st October, 2023 Rashtriya Ekta Diwas, celebrated to promotes national unity and integrity

- Indian Constitution Day

The college also celebrates Constitution Day to commemorate the adoption of the Constitution by the Constituent Assembly on November 26, 1949.

- NCC Day

The fourth Sunday of November honors the National Cadet Corps' role in shaping disciplined, responsible citizens.

- Heath Check - up Camp

Health Check-up Camp provides free or low-cost health screenings and consultations to promote preventive healthcare and early disease detection.

- Women's Day Celebration

The day was celebrated in the college on 7th March by the Women

Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of The practice:**

**Institutional Scholarship**

**Objective of The practice:**

To adopt financial accessibility to the students and develop the potential in academic and non - academic dimensions.

**The Context**

The college support student's overcoming financial barriers to pursue their educational goals.

**The Practice**

- Scholarship is distributed under 5 criteria

**Name of the Category**

**Maximum Number of candidates**

**Merit**

36

**Co-curricular Activities**

16

Christians Minority

20

Economically Weak Class

20

Alumni Scholarship

6

Total

98

Evidence of Success

98 students benefitted and Rs. 3, 52,000.00 was the total amount distributed.

Problems Encountered and Resources Required

The College Management serves as the primary source of financial support.

Title of the Practice:

Learning beyond the Classroom

Objectives of the Practice

The focus is on fostering growth, critical thinking, practical learning, skill development, diverse perspectives, and personal progress.

The Context

Offering students engaging, diverse, and stimulating experiences that support their learning, while utilizing environments beyond the school setting foreducational growth.

The Practice

These practices provide an enriched educational experience that



extends learning beyond textbooks, encouraging students to apply their knowledge in impactful ways.

#### Evidence of Success

Students' accomplishments and improved placement opportunities.

Problems encountered and resources required

Successful execution of activities

File Description	Documents
Best practices in the Institutional website	<a href="https://www.stvincentpallotticollege.org/Content/199_736_7.2%20Best%20practices%20in%20Institutional%20Website%20-2023%20-24.pdf">https://www.stvincentpallotticollege.org/Content/199_736_7.2%20Best%20practices%20in%20Institutional%20Website%20-2023%20-24.pdf</a>
Any other relevant information	<a href="https://www.stvincentpallotticollege.org/Content/198_736_7.2%20Any%20other%20relevant%20information%202023%20-24.pdf">https://www.stvincentpallotticollege.org/Content/198_736_7.2%20Any%20other%20relevant%20information%202023%20-24.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

St. Vincent Pallotti College stands out for its exceptional academic experience as it wide range of curricular and extra-curricular opportunities.

"Association with the Community"

Association with the Nagar Nigam

Punit Sagar Abhiyan

NCC Cadet participated on 09/09/2023.

Association with Green Army

Tree Plantation

Institution & Green Army organised event on 24/8/2023.

#### NCC Day

NCC Day program celebrated on 27/11/2023.

#### Weapon Training

On 19/01/2024 - NCC Cadets participated in event.

#### Charity and Extension Programme

'Hello Zindagi - Say No to Drugs'

Awareness program for youth facing challenges on 31/07/2023.

#### Ayushman Card Camp

Camp was organized with association Nagar Nigam, Raipur on 19/08/2023 to 25/08/2023.

#### Sharing With Joy

On 12/01/2023, Institution with Kharabhatti Govt. Primary School organized event to promote knowledge and generosity among students.

'No Polythene Abhiyaan'

On 28/04/2024, 'Nukkad Natak,' was performed by students against environmental harm.

#### World Heart Day

On 24/9/2023 Institution and MMI Hospital celebrated Heart Day.

#### Garbage Free India Campaign

On 27/09/2023 Campaign was organized on Sanitation and Hygiene, Plastic free India Awareness Program etc.

#### Health Check-up Camp

On 02/12/2023 with Narayana Hospital and Om Netralay organised camp Health.

#### Self Defence Training Workshop

Gender Equity Cell organised workshop from 05/12/ 2023 to 20/12/2023.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The College has charted several strategic plans for the upcoming academic year to promote holistic growth and development across diverse domains:

1. Foster an environment that supports the comprehensive development of students, faculty, and support staff.
2. Enhance technological literacy and proficiency among instructors and students to keep pace with modern advancements.
3. Uphold social responsibility by offering formal and informal education, sharing knowledge, and organizing community-centric programs and events.
4. Promote environmental sustainability through awareness initiatives and actionable efforts.
5. Innovate and refine the internal evaluation system to ensure the effective implementation of the curriculum.
6. Introduce skill-based, job-oriented courses and certification programs to enhance employability
7. Identify and nurture students' talents in sports and extracurricular activities, providing platforms for growth.
8. Encourage the adoption of habits that support the effective implementation of the college's environmental policy.
9. Promote inclusivity by providing accessible websites, screen-reading software, mechanized equipment, and digital reading materials for differently-abled students.
10. Create a more inclusive, supportive, and equitable learning environment for all students.
11. Innovate and refine the internal evaluation system to ensure the effective implementation of the curriculum.
12. Cultivate a robust research culture by encouraging interdisciplinary research among faculty and students.
13. Introduce skill-based, job-oriented courses and certification programs to enhance employability.

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